

ISIXEKO SASEKAPA



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

INCWADANA YEPAIA

**Ilungiswe ngokwecandelo le14 loMthetho ongokuKhuthazwa koFikelelo kuLwazi
(Promotion of Access to Information Act) wesi2 ka2000 (njengoko ulungisiwe)**

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IVUNYIWE

EWE/ ~~HAYI~~

AMAGQABANTSHINTSHI

**LUNGELO MBANDAZAYO
UMPHATHI WESIXEKO**

UMHLA:

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1. ULUDWE LWEZIFINYEZO NEZISHUNQULELO

- | | | |
|-------------|-------------------------|--|
| 1.1 | “City” | <i>ISixeko saseKapa</i> |
| 1.2 | “DIO” | <i>IGosa lezeeNkcukacha eliSekelayo</i> |
| 1.3 | “IDP” | <i>IsiCwangciso soPhuhliso esiHlangeneyo</i> |
| 1.4 | “IO” | <i>IGosa loLwazi</i> |
| 1.5 | “MFMA” | <i>UMthetho woLawulo lweMali kaMasipala wama56 ka2003</i> |
| 1.6 | “Minister” | <i>UMphathiswa wezoBulungisa kunye neeNkonzo zoLuleko</i> |
| 1.7 | “MPRA” | <i>UMthetho weRhafu yeePropati zikaMasipala wesi6 ka2000</i> |
| 1.8 | “PAIA” | <i>UMthetho wokuPhakanyiswa koFikelelo kuLwazi onguNomb.2 ka2000</i> |
| 1.9 | “POPIA” | <i>UMthetho woKhuseleko lweeNkcukacha zoMntu onguNomb. 4 ka2013</i> |
| 1.10 | “PIRC” | <i>IKomiti yePOPIA yokuPhendula ngeZiganeko</i> |
| 1.11 | “Regulator” | <i>UMlawuli woLwazi</i> |
| 1.12 | “Structures Act” | <i>UMthetho wamaSebe we117 ka1998</i> |
| 1.13 | “Systems Act” | <i>UMthetho weeNkqubo zikaMasipala wama32 ka2000</i> |

2. INJONGO YALE NCWADANA

Le Ncwadana iluncedo kuluntu-

- 2.1** ekuqwalaseleni uhlobo lweerekhodi ekungenzeka ukuba ziyafumaneka kwiSixeko ngaphandle kwemfuneko yokungeniswa kwesicelo esisesikweni sePAIA;
- 2.2** ekuqondeni indlela yokwenza isicelo sokufikelela kwirekhodi yeSixeko;
- 2.3** ekufumaneni iinkcukacha ziqhagamshelwano ezichaphazelekayo zomntu okanye zabantu abaya kunceda uluntu ngeerekhodi abajonge ukufikelela kuzo;
- 2.4** ekwazini onke amanyathelo okulungisa iinkqubo afumanekayo kwiSixeko ngokuphathelele kwisicelo sokufikelela kwirekhodi, phambi kokuya kuMlawuli okanye kwiiNkundla;
- 2.5** ekwazini inkcazelo yeenkonzo ezifumanekayo kuluntu olukwiSixeko kwanendlela yokufumana ukufikelela kwezo nkonzo;
- 2.6** ekwazini inkcazelo yesikhokelo engokusetyenziswa kwePAIA, njengoko ihlaziye ngokutsha nguMlawuli kunye nendlela yokufumana ukufikelela kuyo;
- 2.7** ukwazi ukuba iqumrhu liya kuziqwalasela iinkcukacha zomntu ngamnye, injongo

yokuqwalaselwa kweenkcukacha zomntu ngamnye kunye nenkcazelo yeendidi zezihloko zeedatha kwaneenkukacha okanye iindidi zeenkukacha ezinxulumene koko;

- 2.8** ukwazi ukuba ngaba iSixeko sele sizidlulisele okanye sizinike ingqwalaselo iinkukacha zomntu ngamnye ngaphandle kwemida yeRiphabliki yaseMzantsi Afrika yaye abaxhamlayo okanye iindidi zabaxhamlayo abo baya kunikwa iinkukacha zomntu ngamnye; kunye
- 2.9** nokwazi ukuba ngaba iSixeko sinemimiselo yezokhuseleko efanelekileyo ukuqinisekisa imfihlelo, intembeko nokufumaneka kweenkcukacha zomntu ngamnye eziseza kunikwa ingqwalaselo.

3. UKUMISELWA KWESIXEKO SASEKAPA

ISixeko samiselwa njengomasipala ombaxa wasedolophini ngowe5 kweyoMnga 2000, ngokudityaniswa kweBhunga likaMasipala waseDolophini waseKapa kunye namabhunga asekuhlaleni amathandathu edolophu angala: iHelderberg, iOostenberg, iTygerberg, iBlaauwberg, awaseKapa kunye nakaSingasiqithi weKapa osemaZantsi, kunye neziqephu ezincinane zoNxweme lwaseNtshona kunye namaBhunga eZithili iWinelands (ISaziso sePhondo 479 somhla wama22 kweyoMsintsi 2000).

3.1 *liNjongo/IsiGunyaziso*

Njengenxalenye yokusebenza ngelithobela imida karhulumente wasekhaya, iSixeko sixhotyiswe ngoluhlu lowisomthetho ukuzalisekisa ezi njongo zomgaqosiseko, oko kukuthi uMthetho wobuRhulumente boMmandla ongoLawulo lweMali kaMasipala wama56 ka2003 (iMFMA), uMthetho wobuRhulumente boMmandla ongeNkqubo zikaMasipala wama32 ka2000 (uMthetho weeNkqubo), uMthetho wobuRhulumente boMmandla ongoBume booMasipala we117 ka1998 (uMthetho onguBume), kunye noMthetho wobuRhulumente boMmandla: ongeRhafu yeePropati zikaMasipala wesi6 ka2000 (iMPRA). Ngokuhlangeneyo, ezi ziqwengana zowisomthetho (kunye nemigaqo eyahlukeneyo ebhengezwe apha ngezantsi) inika isakhelo senkqubo yolawulo lukarhulumente wasemakhaya olunedemokhrasi, olunoxanduva lokuphendula ngokwenzayo nolukhula ngokwamanqanaba, njengoko kuchatshazelweyo licandelo le152 lomGaqaosiseko.

Igunya lezolawulo lisemagxeni eBhunga likaMasipala yaye ke ngoko linoxanduva lokwenza izigqibo ezikwinqanaba eliphezulu eziphathelele kwindlela iKapa elawulwa ngayo. IBhunga kwakhona likwaliqumrhu lowisomthetho leSixeko yaye liqulunqa lize liphumeze [imigagonkqubo kunye nemithetho kamasipala](#), eyimithetho karhulumente wasekhaya eyenziwe ngokukhethekileyo ize iphunyezwe ngaphakathi kulo yimida ephathelele kumagunya okusebenza komthetho ngokuthotyelwa kwemida emiselweyo. IBhunga limisela [imirhumo yeSixeko](#) kwiirhafu kunye neenkonzo zaseKapa, lithathe isigqibo ngokumalunga nokuba lungakanani [uhlahlolwabiwo mali](#) lweSixeko nendlela oluya kuchithwa ngalo, lize

lingene kwizivumelwano zenqanaba lenkonzo kunye namaqumrhu abucala asebenza kunye neSixeko.

Xa iBhunga leSixeko lisenza izigqibo zalo, likhokelwa sisiCwangciso soPhuhliso esiHlangeneyo (iIDP), isakhelo esicacisa malunga nendlela iSixeko esiceba ukufikelela ngayo kwiinjongo zaso, kunye nezinye iinjongo zezicwangciso zethuba elide eziphembelela indlela yokusingathwa kohlahlolwabiwo mali kwanezicwangciso zokubonelela ngezinto zokusebenza. [Imigaqonkqubo kunye nemithetho kamasipala](#) ephunyezwe liBhunga ukuze iphunyezwe ibekwe esweni ziikomiti zeMicimbi yeSebe okanye iikomiti 'zeCandelo lama79' ezimiselwe ngokomthetho wamaSebe.

Njengokuba kuchaziwe ngentla, isigqeba negunya lezowisomthetho leSixeko likwiBhunga likaMasipala. Ngoko ke, iSixeko sinelungelo lokulawula, ngokokuzigqibela kwalo, imicimbi karhulumente wasekhaya woluntu lwaso, phantsi kwemimiselo yowisomthetho kazwelonke neyephondo, njengoko kubonelelweyo kumGaqosiseko. Ngokuphathelele koku, icandelo le152 lomGaqosiseko lenze isibonelelo ngolu hlobo lulandelayo:

“Iinjongo zikarhulumente wasekhaya

1. *Iinjongo zikarhulumente wasekhaya zezi-*
 - a. *kukubonelela ngorhulumente wedemokhrasi nonoxanduva lokuphendula ngokwenzayo kuluntu lwasekuhlaleni;*
 - b. *ukubonelela ngeenkonzo kuluntu oko kusenziwa ngendlela ezinzileyo;*
 - c. *kukukhuthaza uphuhliso lwezentlalo nezozoqoqosho;*
 - d. *kukukhuthaza okusingqongileyo okukhuselekileyo nokusempilweni; kunye*
 - e. *kukukhuthaza ubandakanyeko loluntu nemibutho yoluntu kwimibandela karhulumente wasekhaya.*
2. *Umasipala kufuneka asebenzele ukuba, kwakwezemali nezolawulo lwakhe, aphumeze iinjongo ezibhalwe kwicandelwana (1).”*

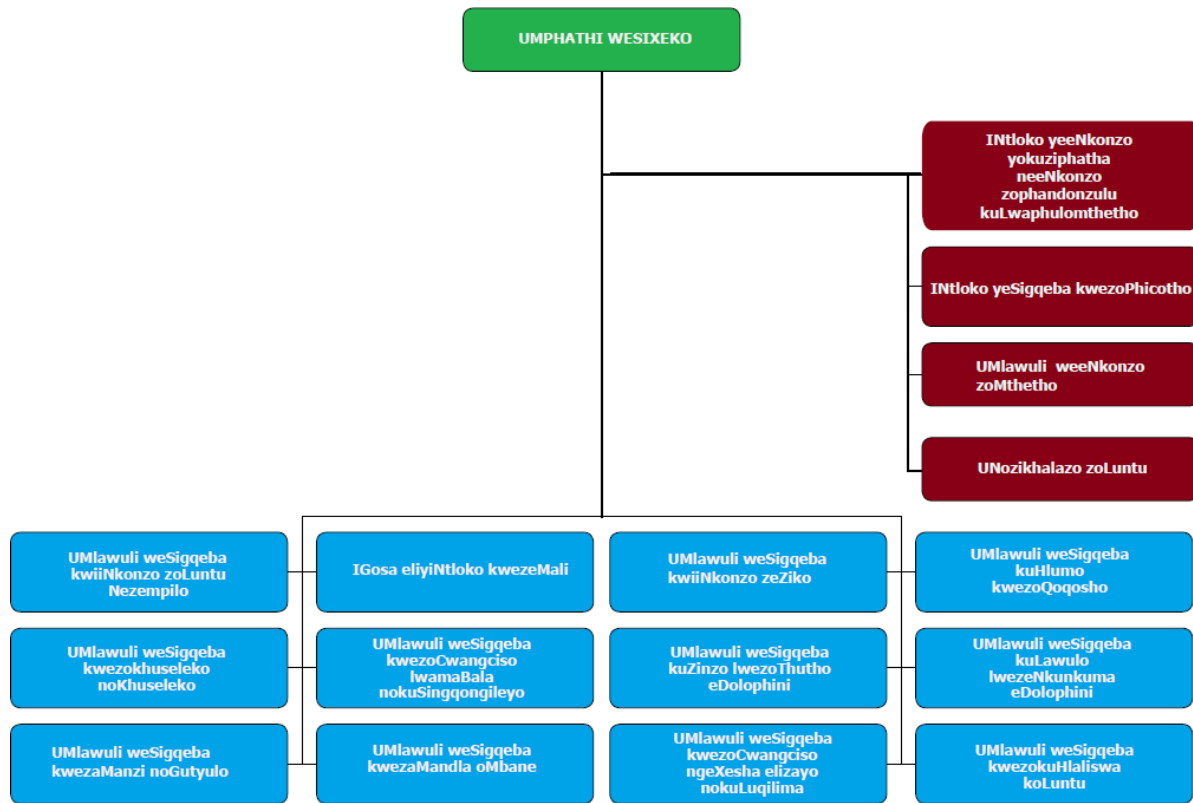
4. UBUME BESIXEKO NEMISEBENZI YASO

4.1. Ubume Bequmrhu

Urhulumente wasekhaya usebenza kokusingqongileyo okutshintshatshintsha rhoqo yaye ngoko ke isakhelo neenkonzo zazo zinokutshintsha. Umbono weBhunga, iinjongo nezinto ezibekwa phambili ngokokubaluleka ezichaphazelekayo zihlaziywa rhoqo kwaye amacandelo akhoyo afanelekileyo alungelelaniswa nesicwangciso salo esitsha. Isiseko sequmrhu sangoku sicacisiwe kwioganogram engezantsi, lo gama isakhelo sikarhulumente weBhunga sicacisiwe kwitshati elandelayo.

4.2. Ubume

I-Ogonogram yeSixeko saseKapa ekwiNqanaba eliPhezulu



4.3. Izakheko Zolawulo Lwesoxeko SaseKapa



IZAKHEKO ZOLAWULO LWESIXEKO SASEKAPA

IMIBUTHO YEZOPOLITIKO	USomlomo		IBHUNGA (ULAWULO, IGUNYA NOXANDUVO)				I G R		
	Uphuculo lwezolawulo	IKhaneli yolutsha	uMihetho ongeZakheko zikaMasipala: Isahluko 3		USodolophu eSigaqeba			IKomiti yeSigaqeba sikaSodolophu	IKomiti yoBuchule kaSodolophu
			uMihetho ongeZakheko zikaMasipala: ICandelo 54 - 59		uMihetho ongeZakheko zikaMasipala: ICandelo 60				
			uMihetho ongeZakheko zikaMasipala: ICandelo 61 & 62		uMihetho ongeZakheko zikaMasipala: ICandelo 60				
uMihetho ongeZakheko zikaMasipala: ICandelo 61 & 62	Amabhungana		uMihetho ongeZakheko zikaMasipala: IKomiti zeCandelo 79				uMihetho ongeZakheko zikaMasipala: ICandelo 80		
	uMihetho ongeZakheko zikaMasipala: ICandelo 72 & 73		IIKOMITI ZEMICIMBI YESEBE ZECANDELO 79					• IKomiti yeelNgcabiso/Umgaqatho waManzi kwimigxobhozo, kwindlela zaManzi kunye nokusilngqongileyo kohlweme	
	IKomiti zeWadi		• Iinkonzo zoLuntu nezeMpilo Iinkonzo zeZiko						IMigaqo nendlela eyaMkelekileyo yokuZiphalha
	uMihetho ongeZakheko zikaMasipala olungisiweyo 2021: Ishedyuli 7: UMgaqo wokuZiphalha kooCeba		• Uhlumo lwezoGqogqasho						
uMihetho ongeenKqubo zikaMasipala: ICandelo 62		• EzaMandla				IIKomiti kaMasipala engee-Akhawunti zoLuntu			
Mun. Sys Act: Sect 42		• EzeMali					• IKomiti engokuThiywa kwaMagama		
IKomiti yezibheno Gabalala		• UCwangciso lweXesha elizayo nezoBugqilima						IKomiti ezeNzelwe iMisebenzi ethile	
		• EzokuHlaliswa koLuntu							• IPhaneli yeelNgcabiso kaSodolophu (Iphaneli zocwangciso lwezibheno-IPAAP)
		• INguqulelo ezintsha nokwenziwa komsebenzi ngokulula				• IKomiti yoBuchule			
		• Ezokhuselo nokhuseleko							
		• UCwangciso lwemMihlaba engaMabala							
		• nokuSinqongileyo							
		• UZinzo lwezothutho eziDolophini							
		• ULawulo lwehKunkuma eDolophini							
		• EzaManzi noGutyulo							

Updated 16 May 2024

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4.4. Imisebenzi

ICandelo le 152(1) lomGaqosiseko limisela isiseko somgasiseko kwiinjongo zikarhulumente wasekhaya, ngaloo ndlela udala uluhlu lwezibophelelo ekufuneka iSixeko, njengorhulumente wengingqi, sizifizekise. Ngokukodwa, icandelo le152(2) libonelela ukuba, umasipala kufuneka azame, ngokwesakhono sakhe semali nesolawulo ukuphumeza iinjongo ezichazwe kwicandelwana loku1. Ukwenzela ukuba kuphunyezwe oku, iSixeko sidibanise migaqo neenkqubo ezisisiseko zemisebenzi yezolawulo kamasipala waso.

“Indima yoMphathi weSixeko kukukhokela ulawulo lweSixeko. Iofisi yoMphathi weSixeko inoxanduva lwayo yonke imiba yezolawulo, ezinjengokuqinisekisa ukuthotyelwa kweemfuno ezingummiselo zikarhulumente kunye nemigaqonkqubo yeSixeko, iinkqubo kunye nemigaqo. UMphathi weSixeko uxhaswa liQela lesiGqeba eliLawulayo (iEMT) eliqeshwe ngokwecandelo lama57 loMthetho weeNkqubo zikaMasipala. Ilungu ngalinye likhokela icandelo kwaye linoxanduva lwemisebenzi ephambili yequmrhu. Oku kuquka ukuphumeza izigqibo zeBhunga kunye nokukhokela iphulo leSixeko lokuphumeza iinjongo zaso ezicwangcisiweyo njengoko zichaziwe minyaka le kwiSicwangciso soPhuhliso esiHlanganisiweyo (iIDP).”¹

Ukuza kuthi ngoku, phantsi komsebenzi oluxanduva oluthe ngqo loMphathi weSixeko nanjengoko ekhokelwa ngaBalawuli beSigqeba bexhaswa ngaBalawuli kunye naBaphathi abanika ingxelo kubo, amacandelo olawulo enza imisebenzi edweliswe ngezantsi kwecandelo ngalinye:

1. IOFISI YOMPHATHI WESIXEKO:

UMphathi weSixeko - uMnu Lungelo Mbandazayo

Umnxeba: 021 400 1331/1364

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Umnxeba: 021 400 9210

I-imeyili: Zetu.MakamandelaMguqulwa@capetown.gov.za

- IiNkonzo zikaNozikhalazo zangaPhakathi
- IiNkonzo zikaNozikhalazo zangaPhandle

¹ [capetown.gov.za/the-citys-five-year-plan-\(idp\)](http://capetown.gov.za/the-citys-five-year-plan-(idp))

UMphicothizincwadi oyiNtloko weSigqeba : UPhicotho lwangaPhakathi: uMnu Zakariya Hoosain

Umnxeba: 021 400 9375

I-imeyili: Zakariya.Hoosain@capetown.gov.za

- Ezemali nezinye iinkqubo zophicothozincwadi
- Ukusebenza nezinye iinkqubo zophicothozincwadi
- UPhicothozincwadi zeNkqubo yeeNkcukacha
- EzoLawulo noPhicothozincwadi loMngcipheko
- Iinkonzo zenkxaso (IA)
- UQinisekiso loMgangatho nolunye uPhicothozincwadi
- Iinkonzo zeNkxaso eziDityanisiweyo
- UQinisekiso oluDityanisiweyo kunye noLawulo

Umlawuli: weNkonzo zoMthetho: uNksz Riaana Sayed

Umnxeba: 021 400 4508

I-imeyili: Riaana.Sayed@capetown.gov.za

- IiNkonzo zeeNgcebiso zeQumrhu
- UFikelelo kuLwazi
- IiNkundla zikaMasipala
- UkuHlolwa kwemiThetho
- IziNto zokuSebenza noQhagamshelwano
- UkuThotyelwa koMthetho
- uMthetho wokuThengwa kweeMpahla
- EPWP– iNkxaso yoLawulo lweLS

INtloko yeNkonzo yokuziphatha neeNkonzo zophandonzulu kuLwaphulomthetho: uMnu Chris Maurer

Umnxeba: 021 487 2415

I-imeyili: Christopher.Maurer@capetown.gov.za

- Iyunithi 1
- Iyunithi 3
- Iyunithi 2
- Indlela eyamkelekileyo yokuziphatha
- IYunithi yezoLawulo

2. IINKONZO ZEZIKO

Umlawuli weSigqeba : IiNkonzo zeZiko – uMnuErnest Sass

Umnxeba: 021 400 7428

I-imeyili: Ernest.Sass@capetown.gov.za

Umphathi woLawulo lweOfisi – uNksz Lucinda Carstens

Umnxeba: 021 400 5011

I-imeyile: Lucinda.Carstens@capetown.gov.za

Umlawuli Obambeleyo: uLawulo lweZakhiwo: uMnu Santesh Maharaj

Umnxeba: 021 400 1295

I-imeyili: Santesh.Maharaj@capetown.gov.za

- ezeMpilo noKhuseleko eMsebenzini
- FM: iNkxaso yoMlawuli
- Ulawulo lwezakhiwo: linkonzo zoKhuseleko
- Ulawulo lwezakhiwo: Iziseko zophuhliso noCwangciso
- ULawulo lweZakhiwo oluDityanisiweyo
- ULawulo lweZakhiwo kwiiNkonzo zeNkxaso
- Eziphambili: iiNkonzo zezakhiwo
- ezeMali noLawulo
- FM: UkuXhotyiswa koShishino oluDityanisiweyo kunye noCwangciso
- FM: Ulawulo lwangaphakathi kunye noQinisekiso oluHlanganisiweyo

Umlawuli: iMisebenzi yeNkxaso yeSigqeba kunye neyooCeba – uNksz Vuyokazi Ngcobozi

Umnxeba: 021 400 2187

I-imeyili: Vuyokazi.Ngcobozi@capetown.gov.za

- linkonzo zeeKomiti
- Inkxaso yooCeba
- linkonzo zeeLwimi
- linkonzo zeNkxaso zeESS

Umlawuli: weMicimbi yezaBasebenzi – uMnu Bevan van Schoor

Umnxeba: 021 400 2809

I-imeyili: Bevan.VanSchoor@capetown.gov.za

- Iintlawulo kunye noLawulo lwezaBasebenzi
- UBudlelwane naBasebenzi
- I-EAP kunye nokuba seMpilweni
- UQeqesho noPhuhliso
- ULawulo lweSebe
- IiNkqubo zoShishino lwaBasebenzi
- IiNkqubo zeNkxaso zaBasebenzi
- ABasebenzi abanobuchule
- Umvuzo
- Ezengqesho iithenda kunye nezivunyelwano

Umlawuli: Okuhlangisiweyo kunye noLawulo lweeNkcukacha noLwazi (IKRM) – uMnu Vernon Bowers

Umnxeba: 021 400 2804

I-imeyili: Vernon.Bowers@capetown.gov.za

- Ukubekw'esweni kweIKRM & neNtsebenziswano
- ULawulo lweeRekhodi

IGosa eliyiNtloko leDijithali: iiNkqubo zeeNkcukacha nobuChwepheshe – uMnu Andre Stelzner

Umnxeba: 021 400 111

I-imeyili: Andre.Stelzner@capetown.gov.za

- linkonzo zenkxaso zeIS&T
- Ubudlelwane bokuSebenza be-IS&T
- linkonzo zeziseko zophuhliso

- GuquzeNg Guquko yeDijithali noLawulo
- Izicelo
- Icandelo loVuselelo lweDijithali
- Uyilo noLawulo

UMlawuli: uLawulo lweziThuthi – uMnu Yaasier Ahmed

Umnxeba: 021 400 4225

I-imeyili: Yaasier.Ahmed@capetown.gov.za

- linkonzo zolawulo lwezithuthi
- liNkcukacha eziPhambili
- linkonzo zolawulo lwezithuthi
- linkonzo zenkxaso yezithuthi
- Imali yezithuthi
- Uphuculo loShishino lweziThuthi

UMlawuli: Unxibelelwano naBemi: uNksz Pearl Nongqongqo

Umnxeba: 021 400 4955

I-imeyili: PearlNolutando.Nongqongqo@capetown.gov.za

- Uthathonxaxheba loluntu
- Ubudlelwane babaxumi
- linkonzo zenkxaso yeSebe
- Ummandla wengingqi oseMantla/eMbindini
- Amabhungana onxibelelwano phakathi kwamacandelo
- Ummandla wengingqi oseMazantsi/eMpuma
- Ulawulo lwabachaphazelekayo

Intloko: uLawulo lweDijithali kwiZiko: uNksz Millicent Lindiwe Ndaba

Umnxeba: 021 400 1337

I-imeyili: Lindiwe.Ndaba@capetown.gov.za

- Uvavanyo lolawulo lwedijithali
- Ulawulo lwedijithali
- Inkxaso kunye neenkonzo zePM
- Ulawulo loLwazi oluDityanisiweyo lweeNkcukacha

3. IINKONZO ZOLUNTU NEZEMPILO

UMlawuli weSigqeba : weeNkonzo zoLuntu nezeMpilo – uNksz Zukiswa Mandlana

Umnxeba: 021 400 4912

I-imeyili: Zukiswa.Mandlana@capetown.gov.za

UMphathi woLawulo lweOfisi – uNksz Wendy Adams

Umnxeba: 021 400 5924

I-imeyili: Wendy.Adams@capetown.gov.za

UMlawuli: wezeMpilo kwiSixeko - Gqr Paul Nkurunziza

Umnxeba: 021 400 2103

I-imeyili: Paul.Nkurunziza@capetown.gov.za

- Inkxaso: ezeMpilo kwiSixeko

- linkonzo zezeMpilo eziZodwa
- Imali (kwezeMpilo)
- Ummandla oseMantla
- Ummandla oseMpuma
- Ummandla oseMbindini
- Ummandla osemaZantsi

Umlawuli: iiNkonzo zaMathala eeNcwadi kunye noLwazi – uNksz Helena Steyn

Umnxeba: 021 400 3782

I-imeyili: Ninnie.Steyn@capetown.gov.za

- Imali kuMathala eeNcwadi
- Ummandla oseMantla
- Ummandla oseMpuma
- Ummandla oseMbindini
- Ummandla osemaZantsi
- IiNkonzo zeNkxaso: aMathala eeNcwadi
- Ezizodwa imisebenzi

Umlawuli: ezoLonwabo neePaki – uNksz Chantal Michaels

Umnxeba: 021 400 9109

I-imeyili: Chantal.Michaels@capetown.gov.za

- Imisebenzi kunye neeNkqubo ezibekwe embindini
- ULondolozo lweZakhiwo kunye neOfisi yoLawulo lweeProjekthi
- Ummandla oseMantla
- Ummandla oseMpuma
- Ummandla osemaZantsi
- ezeLonwabo neePaki: iiNkonzo zeNkxaso
- Uphuhliso noVavanyo lweNkqubo yoShishino

**UMphathi: iCandelo loCwangciso noPhuhliso kunye neOfisi yoLawulo lweeProjekthi
(iiNkonzo zeNtlalo – uMnu Leeroy May)**

Umnxeba: 021 400 4438

I-imeyili: Leeroy.May@capetown.gov.za

- IGIS, ulwazi nolawulo lwepropathi
- Ucwangciso nophuhliso
- Iyunithi yolawulo lweprojekthi
- Ulawulo
- Ezemali
- Iikhontrakthi nokuthotyelwa kwePPM

Umlawuli: uPhuhliso loLuntu neECD – uMnu Alfonso

Umnxeba: 021 444 0301

I-imeyili: Alfonso.Sauls@capetown.gov.za

linkqubo zophuhliso ekujoliswe kuzo, ezizezi:

- Uphuhliso lobugcisa nenkcubeko
- Ezemali: uphuhliso loluntu, ubugcisa nenkcubeko
- linkonzo zenkxaso: uphuhliso loluntu, ubugcisa nenkcubeko
- Ummandla wengingqi 1: uphuhliso loluntu

- Ummandla wengingqi 2: uphuhliso loluntu
- Ummandla wengingqi 3: uphuhliso loluntu
- Ummandla wengingqi 4: uphuhliso loluntu
- Uphando nophuhliso lwenkqubo
- EPWP -CACD_RAPD_107 Call Takers
- EPWP -CACD_RAPD_M&E
- EPWP -CACD REG 3 YDWS PAROW OFFICE
- EPWP -CACD REG 3 YDWS SC 4
- EPWP -CACD REG 3 YDWS SC 5
- EPWP -CACD REG 3 YDWS SC 6
- EPWP -CACD REG 3 YDWS SC 11
- EPWP -CACD_1_YDWS
- EPWP -CACD_2_YDWS
- EPWP -CACD_1_SP ECO
- EPWP -CACD_1_WWP
- EPWP -CACD_1_MIP
- EPWP -CACD REG 3 SPE TASP
- EPWP -CACD REG 4 SPE
- EPWP -CACD REG 4 SPE
- EPWP -CACD_2_SP ECONOMICS
- EPWP -CACD_2_WWP
- EPWP -CACD ACB ARTS AWEH
- EPWP -CACD ACB CULTURAL MAPPING
- EPWP -CACD_2_MP_WARD108
- EPWP -CACD REG 3 MIP WARD 24
- EPWP -CACD_2_MP_WARD19
- EPWP -CACD_2_MP_WARD17
- EPWP -CACD REG 4 YDWS
- EPWP -CACD REG 4 LIFE SKILLS SC 12
- EPWP -CACD REG 4 WWP DEPARTMENTAL
- EPWP -CACD REG 3 WWP WARD 106
- EPWP -CACD REG 3 WWP DEPARTMENTAL
- EPWP -CACD REG 3 WWP WARD 44
- EPWP -CACD REG 3 WWP SC 5
- EPWP -CACD REG 3 SPF WARD 27
- EPWP -CACD REG 3 SPF WARD 26
- EPWP -CACD REG 3 SPE PAINT CITY
- EPWP -CACD REG 3 SPE ELIM
- EPWP -CACD REG 3 SPE OWL SHELTER
- EPWP -CACD REG 4 M&E

4. EZEMALI

Umlawuli weSigqeba: ezeMali (IGosa eliyiNtloko lezeMali) – uMnu Kevin Jacoby

Umnxeba: 021 400 3265

I-imeyili: Kevin.Jacoby@capetown.gov.za

UMncedisi weNkxaso: uNksz Tarryn Bell

Umnxeba: 021 400 5021 I-imeyili: TarrynCindy.Bell@capetown.gov.za

Umlawuli: uHlahlolwabiwo mali – uMnu Carl William Stroud

Umnxeba: 021 444 9753

I-imeyili: CarlWilliam.Stroud@capetown.gov.za

- Uhlahlolwabiwo mali olusebenzayo
- Uhlahlolwabiwo lwemali ezinkulu
- Uhlahlolwabiwo mali lwendlela yokuSebenza

- Uhlahlolwabiwo mali lweenkonzo zenkxaso

UMlawuli: wezeNkcitho – uNksz Nothemba Lepheana

Umnxeba: 021 400 2370

I-imeyili: Nothemba.Lepheana@capetown.gov.za

- Ulawulo lwentlawulo yemivuzo yabasebenzi
- Intlawulo yamatyala
- Ulungelelaniso lwentlawulo yemivuzo nothotyelo lwemimiselo yosetyenziso lwemali

UMlawuli: iNkxasomali yesiBonelelo – uMnu Daniel Lawrence Sullivan

Umnxeba: 021 400 5097

I-imeyili: Daniellawrence.Sullivan@capetown.gov.za

- ULawulo lweNgxowamali
- Ukunika ingxelo yezibonelelo zoncedo nothotyelo
- Isibonelelo semali 1

UMlawuli: wezeNgeniso – uNksz Susanna De Villiers

Umnxeba: 021 400 7133

I-imeyili: Susanna.DeVilliers@capetown.gov.za

- Ulawulo lwamatyala
- Iinkonzo zobugcisa
- Amatyala kunye nemicimbi yemali
- Iinkonzo ezizodwa

UMlawuli: uLawulo loBonelelo ngeenKonzo zeZiko – uMnu Adiel Bloew

Umnxeba: 021 400 3190

I-imeyili: Adiel.Bloew@capetown.gov.za

- Ukuthengwa kwempahla
- Uluhlu lwempahla kunye nolawulo neevenkile
- Ulawulo lwababoneleli kunye neenkonzo zolawulo
- Ulawulo lwemfuno kunye nomngcipheko
- Ukuthembeka kweenkcukacha kunye nokusebenza komthengisi
- Ugqweso lwentengo nolawulo
- Ulawulo lwezimixabiso kunye neekhontrakthi 1

UMlawuli: iOfisi kaNondyebo – uMnu David Valentine

Umnxeba: 021 400 3800

I-imeyili: David.Valentine@capetown.gov.za

- Ubalomali neeasethi
- Unondyebo
- Ulawulo lweishorens
- Ukuthotyelwa kobudlelwane botyalomali kunye nophando

UMlawuli: uQingqomaxabiso – uNksz Louise Muller

Umnxeba: 021 400 3940

I-imeyili: Louise.Muller@capetown.gov.za

- Uvavanyo loqingqo maxabiso nomgangatho weenkukacha
- linkukacha zoqingqomaxabiso kunye neenkqubo zokusebenza
- Indawo yokusebenza
- Ukuhlamnganiswa komsebenzi nokumiselwa koqingqomaxabiso
- Umsebenzi kamasipala woqingqomaxabiso nokumiselwa koqingqomaxabiso
- Umqingqi maxabiso kamasipala nemisebenzi yoqingqomaxabiso

5. UHLUMO LOQOQOSHO

Umlawuli weSigqeba weSigqeba : uHlumo loQoqosho – uNksz Ruby Gelderbloem

Umnxeba: 021 400 1361

I-imeyili: Rubyleoni.gelderbloem@capetown.gov.za

Umphathi woLawulo lweOfisi – uNksz Sharon Daniels

Umnxeba: 021 400 3146

I-imeyile: sharon.daniels@capetown.gov.za

Umlawuli: Uphuhliso lwezooqosho kunye notyalomali – uMnu Lance Greyling

Umnxeba: 021 400 1217

I-imeyili: Lance.Greyling@capetown.gov.za

- Uphuhliso lotyalomali
- Iimanyano zokuKhula
- Uququzelelo lophuhliso
- Ukhenketho kunye nokumakethwa kwendawo
- Uququzelelo lotyalomali
- Iinkonzo zeNkxaso (Ent and Inv)
- EPWP-EPWP: AED Inkqubo yenkxaso
- Uphuhliso loQoqosho oluBandakanya Wonke umntu

Umlawuli: lintengiselwano zepropati – uMnu Dawid Joubert

Umnxeba: 021 400 2910

Iimeyili: Dawid.Joubert@capetown.gov.za

- Ucwangciso lweepropati ezingenakususwa
- Ukuthengisa nokuthenga iipropati
- Ukuba ngumnini wepropati
- Iiprojekthi ezizodwa
- Iinkonzo zenkxaso kulawulo lwepropati
- Iinkonzo ezinqamlezileyo zezindlu nomhlaba

Umlawuli: iiAsethi eziCwangcisiweyo– uMnu Mr Pieter Swanepoel

Umnxeba: 082 447 3954

I-imeyili: Pieter.Swanepoel@capetown.gov.za

- Ukwenziwa komsebenzi nolondolozo
- Ulawulo lwenkqubo
- Iinkonzo zeNkxaso: ii-asethi ezicwangcisiweyo

6. UKHUSELO NOKHUSELEKO

Umlawuli weSigqeba : uKhuselo noKhuseleko – uMnu Vincent James Botto

Umnxeba: 021 400 4304

I-imeyili: Vincentjames.Botto@capetown.gov.za

UMphathi woLawulo lweOfisi – Anthea Diest

Umnxeba: 021 444 2442

I-imeyile: anthea.diest@capetown.gov.za

UMphathi: iZiko loLawulo loMngcipheko weeNtlekele – uMnu Johan Minnie

Umnxeba: 021 597 5058

I-imeyili: Johan.Minnie@capetown.gov.za

- Ummandla oseMantla
- Ummandla oseMbindini
- Ummandla oseMzantsi Ntshona
- Ummandla oseMzantsi Mpuma
- Uqeqesho lweDM kunye nokuxhotyiswa ngezakhono
- Ucwangciso lolungiselelo kunye nezithuthi
- Ukwaziswa koluntu namalungiselelo
- Iziko lemisebenzi kunye neenkqubo zeenkondo ezihlanganisiweyo
- Ucwangciso oluKhethekileyo kunye neNkonzo yeziseko zophuhliso ebalulekileyo
- Uqeqesho nokuxhotyiswa ngezakhono: Amavolontiya

UMphathi: iMisitho – uNksz Leonora de Souza Zilwa

Umnxeba: 021 400 9598

I-imeyili: leonora.desouzazilwa@capetown.gov.za

Iinkonzo ziquka:

- Ucwangciso lwemisitho
- Ukunika imvume ukwenziwa kweefilimu nemisitho
- Uququzelelo lwemisitho
- Imisitho eququzelelwa ziinkonzo ezincedisayo
- EPWP – iziganeko zamagdi 24/25
- Ukhuthazo lweFilimu

IGosa lezoCimomlilo eliyiNtloko: iiNkonzo zoMlilo – uMnu Clinton Manuel

Umnxeba: 021 814 1702

I-imeyili: Clinton.Manuel@capetown.gov.za

Iinkonzo ziquka:

- Ezemali: uCimomlilo
- Iinkonzo zenkxaso: kwiiNkonzo zoCimomlilo
- EPWP - Abasebenzi bezenkxaso beEPWP (unobhala)
- EPWP Abasebenzi bezenkxaso beEPWP (unobhala)
- EPWP -Abasebenzi beEPWP (imibhobho yamanzi)
- EPWP - iGumbi lokuLinda eliseMpuma
- Igumbi lokulinda eliseMpuma
- EPWP -Abasebenzi beEPWP (imibhobho yamanzi yokucima umlilo)
- EPWP -Abasebenzi beEPWP (imibhobho yamanzi yokucima umlilo)
- EPWP -Abasebenzi beEPWP (imibhobho yamanzi yokucima umlilo)
- EPWP - Abasebenzi beEPWP baseOttery - imibhobho yamanzi yokucima umlilo
- EPWP -Abasebenzi beEPWP (imibhobho yamanzi yokucima umlilo)
- EPWP -Abasebenzi beEPWP (imibhobho yamanzi yokucima umlilo)
- EPWP -Abasebenzi beEPWP (imibhobho yamanzi yokucima umlilo)
- EPWP -Abasebenzi beEPWP (imibhobho yamanzi yokucima umlilo)
- EPWP -Abasebenzi neEPWP (imibhobho yamanzi yokucima umlilo)

- EPWP -Abasebenzi beEPWP (imibhobho yamanzi yokucima umlilo)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP - Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)
- ezoMlilo: iiNkonzo zoNcedo
- EzoMlilo: Imisebenzi
- EPWP -Abasebenzi benkxaso beEPWP (unobhala wegumbi lokulinda)

Umkomishinala: uKhuseleko loLuntu– uMnu Petrus Robberts

Umnxeba: 021 444 4054

I-imeyili: petrus.robber@capetown.gov.za

Iinkonzo ziquka:

- Icandelo loPhando lwe-S&S
- Iinkonzo zonyanzeliso lomthetho
- Iinkonzo zolawulo lwezindlela
- Iinkonzo zolawulo lweenkcukacha zeS&S
- Ulungelelwaniso lokusebenza oluhlangeneyo
- Iinkonzo ezizodwa zeSWAT
- ezemali: uKukhuseleka koLuntu

Intloko yeNkonzo yamaPolisa yeSixeko – uMnu Wayne le Roux

Umnxeba: 021 427 5150

I-imeyili: Wayne.leRoux@capetown.gov.za

Iinkonzo ziquka:

- Iinkonzo ezincedisayo zamaPolisa eSixeko
- Iikhamera zeCCTV neradiyo
- IMisebenzi eKhethekileyo
- Imisebenzi ebekwe embindini
- Ezemali kuMapolisa eNqila
- Imimiselo yobupolisa nolungiselelo

UMphathi: iZiko loNxibelelwano oluNgxamisekileyo loLuntu– uNksz Suretha Visser

Umnxeba: 021 487 2045

I-imeyili: suretha.visser@capetown.gov.za

- Inkxaso yobugcisa nokusebenza
- Umgangatho weekonzo
- Imisebenzi
- EPWP – iNkqubo yoThwesozidanga yePECC

UMphathi: uKhuselo noKhuseleko lweEPIC – uMnu Andrew Mortimer

Umnxeba: 021 444 3088

I-imeyili: Andrew.Mortimer@capetown.gov.za

- IZiko loLawulo lweEPIC

- UQeqesho lweEPIC nokuThobela
- ITeknoloji yeEPIC, uLwazi noKwenza iZinto ngeNdlela eNtsha
- Ukuhlakanipha komsebenzi weEPIC
- Ezezimali nolawulo

7. EZAMANDLA

Umlawuli weSigqeba weSigqeba : ezaMandla – uMnu Kadri Middlekoop Nassiep

Umnxeba: 021 400 9278

I-imeyili: kadri.nassiep@capetown.gov.za

Umphathi woLawulo lweOfisi – uNksz Michele Anita Johnson

Umnxeba: 021 444 0485

I-imeyili: micheleanita.johnson@capetown.gov.za

Umlawuli: ukuVeliswa nokuHanjiswa koMbane – uMnu Edgar Capes

Umnxeba: 021 444 8374

I-imeyili: Edgar.Capes@capetown.gov.za

Iinkonzo ziquka:

- Ulawulo lweeasethi zamashishini
- Ubonelelo ngombane
- Imisebenzi yeziseko zophuhliso
- Ulawulo lothengiso lombane
- Ubunjinieli
- Uthungelwano lweCTE
- Ukuveliswa kweCTE

Umlawuli: iiMalike zaMandla oMbane oZinzileyo – uNksz Leila Mahomed Weideman

Umnxeba: 021 400 5953

I-imeyili: Leila.mahomedweideman@capetown.gov.za

- Ukutshintsha kwemozulu kunye namaqonga omanyano
- Amandla ombane kunye neenkono zamandla ezinengeniso ephantsi
- Ukuququzelelwa kwamandla ombane ozinzileyo (SEF)
- Ukuveliswa kwamandla ombane kunye nokusebenza kakuhle kombane kamasipala
- Iinkonzo ezincedisayo zeemakethe zamandla ombane
- Uphuhliso lokuveliswa kombane nokuSebenza koMbane kaMasipala

8. AMANZI NOGUTYULO

Umlawuli weSigqeba: iiNkonzo zaManzi noGutyulo – Leonardo Andrew Vernon Manus

Umnxeba: 021 400 1443

I-imeyili: Leonardoandrewvernon.manus@capetown.gov.za

UMncedisi woMlawuli weSigqeba: uNksz Dianne De Vos

Umnxeba: 021 444 1651

I-imeyili: Dianne.Devos@capetown.gov.za

UMncedisi weNkxaso – uNksz Jacqueline van Kradenburg

Umnxeba: 021 400 4944

I-imeyili: Jacqueline.VanKradenburg@capetown.gov.za

Umlawuli: iiNkonzo zoRhwebo – uNksz Siyabulela Bashe

Umnxeba: 021 400 3610

I-imeyili: siyabulela.bashe@capetown.gov.za

- Ezemali norhwebo lwezamanzi nogutyulo
- Iinkonzo zabaxumi nezamanzi

Umlawuli: iiNkonzo zoMthamo omKhulu – uMnu Michael Killick

Umnxeba: 021 400 3620

I-imeyili: michael.killick@capetown.gov.za

- Amanzi amaninzi
- Amanzi amdaka
- Indawo yokugcina amanzi kunye nolawulo lwamanzi ezikhukula

Umlawuli: iiNkonzo zoHanjiso lwaManzi – uMnu Etienne Hugo

Umnxeba: 021 400 3610

I-imeyili: Etienne.Hugo@capetown.gov.za

- Ubonelelo ngamanzi ahanjiswa
- IiNkonzo ezisisiSeko zaBahlali basemaTyotyombeni

Umlawuli: iiNkonzo zoBugcisa – uMnu Zolile Basholo

Umnxeba: 021 400 4859

I-imeyili: Zolile.Basholo@capetown.gov.za

- UbuNjineli & noLawulo lweeAsethi
- IiNkonzo zobuNzululwazi
- IiNkonzo eziNcedisayo
- ULawulo lweMfuneko yaManzi

9. UKUHLALISWA KWABANTU

Umlawuli weSigqeba : ukuHlaliswa kwaBantu – uNksz Nolwandle Gqiba

Umnxeba: 021 400 1111

I-imeyili: NolwandleZukiswa.Gqiba@capetown.gov.za

Umphathi woLawulo lweOfisi – uNksz. Nomzamo Sogoni

Umnxeba: 021 400 9421

I-imeyile: Nomzamo.sogoni@capetown.gov.za

Umlawuli: iZindlu zoLuntu – uMnu Alexis Paulsen

Umnxeba: 021 444 4049

I-imeyili: Alexis.Paulsen@capetown.gov.za

Iinkonzo ziquka:

- ULawulo lwezindlu zokuhlala ezirentisayo
- Iinkonzo zenkxaso (iZindlu zoLuntu)
- Izindlu zabasebenzi kunye nolawulo lweehostele
- Imisebenzi kunye nononophelo

- Uphando lobubungakanani PH

UMlawuli : uPhuhliso lweZindlu – uMnu Kamiel Velloo

Umnxeba: 021 444 7885

I-imeyili: Kamiel.Velloo@capetown.gov.za

Iinkonzo ziquka:

- Ukumiselwa kwezindlu
- ULawulo lweendawo eyakhiweyo

UMlawuli: ULawulo lweeNdawo zaMatyotyombe – uNksz Riana Pretorius

Umnxeba: 021 400 4585

I-imeyili: Riana.Pretorius@capetown.gov.za

Iinkonzo ziquka:

- Uphuculo lweendawo zamatyotyombe
- Iinkonzo zeenkxaso kwiindawo zamatyotyombe
- ULawulo lweendawo zamatyotyombe

10. UZINZO LWEZOTHUTHO EZIDOLOPHINI

UMlawuli weSigqeba : UZinzo lwezoThutho eziDolophini – uMnu Regan Jerome Melody

Umnxeba: 021 400 1295

I-imeyili: reganjerome.melody@capetown.gov.za

Umphathi woLawulo lweOfisi – uNksz. Delores Meyer

Umnxeba: 021 400 1336

I-imeyile: Delores.Meyer@capetown.gov.za

UMlawuli oBambeleyo: ukuPhunyezwa kweziSeko ezinguNdoqo zezoThutho – uMnu Johan Fowler

Umnxeba: 021 400 6487

I-imeyili: johan.fowler@capetown.gov.za

- UPhunyezo lweNkqubo enguMsebenzi oMkhulu noLawulo lweeKhontrakthi
- UPhunyezo lwezoThutho loLuntu nobuHlakani
- UMsebenzi oMkhulu woHlanganiso lweNkqubo yoBonelelo yezoThutho
- Iofisi yolawulo lweprojekthi yezothutho
- UYilo lweziSeko zoPhuhliso zoThutho
- Unikezelo lwenkqubo yeIRT

UMlawuli: Iinkonzo ekwabelwana ngazo kwezothutho – uMnu Harold Peters

Umnxeba: 021 444 6579

I-imeyili: Harold.Peters@capetown.gov.za

- Ucwangciso loshishino lwezothutho
- Utshintsho lwezoxibelelwano kwezoThutho kulawulo lweCR & SH
- ULawulo loshishino lwezothutho kunye nokubek'esweni kwenkqubo
- Ucwangciso loshishino lwezothutho
- Iinkqubo zoshishino lwezothutho
- Iinkonzo zenkxaso zezothutho
- Ucwangciso loshishino lwezothutho

- Ubudlelwane bezoshishino beHR (Ezothutho)
- Umlingane weShishini kwiZenzo zaBasebenzi: RIM
- Inkxaso yeSebe: TSS

Umlawuli: uLawulo lweZiseko zoPhuhliso lweNdlela – uMnu Hilton Scholtz

Umnxeba: 021 400 3720

I-imeyili: hilton.scholtz@capetown.gov.za

- Ulawulo lweenethiwekhi zeendlela ezingekho mthethweni
- linkqubo zolawulo lweziseko zophuhliso lweendlela
- Ummandla oseMbindini weRIM
- Ummandla oseMazantsi weRIM
- Ummandla oseMpuma weRIM
- ummandla oseMantla weRIM
- INkxaso yeSebe: RIM
- EPWP –Inkqubo yokuginisekiswa kwee-Asethi

Umlawuli oBambeleyo: uThutho lukaWonkewonke – uMnu Reginald Springler

Umnxeba: 021 400 9342

I-imeyili: Reginald.Springler@capetown.gov.za

- Imisebenzi yezothutho lukawonkewonke
- ULawulo lweekhontrakthi zothutho lukawonkewonke
- linkqubo zothutho lukawonkewonke
- Unyanzeliso lwezothutho lukawonkewonke
- Inguqu kwishishini
- Ulawulo lwezithuthi kuthutho lukawonkewonke
- Ulawulo lwezakheko zothutho lukawonkewonke
- Inkxaso yesebe lwezothutho lukawonkewonke

Umlawuli: uCwangciso lwezoThutho noLawulo loQhagamshelwano – uMnu Neil Slingers

Umnxeba: 021 400 4735

I-imeyili: Neil.Slingers@capetown.gov.za

- Isicwangciso sezothutho esihlanganisiweyo
- linkqubo zothutho nezomboniso
- UQuquzelelo lothungewani nophuhliso lwezothutho
- IMimiselo yezoThutho
- UCwangciso loPhuhliso lweZiseko zoThutho noPhuhliso

11. UCWANGCISO LWEMIHLABA ENGAMABALA NOKUSINGQONGILEYO

Umlawuli weSigqeba : uCwangciso lweMihlaba engaMabala nokusiNgqongileyo – uMnu Robert McGaffin

Umnxeba: 021 400 2994

I-imeyili: Robert.Mcgaffin@capetown.gov.za

Umphathi woLawulo lweOfisi – uNksz. Monique Scharffenorth

Umnxeba: 021 400 3163

I-imeyile: Monique.Scharffenorth@capetown.gov.za

Umlawuli: iCandelo loLawulo lokusiNgqongileyo – uNksz Lorraine Gerrans

Umnxeba: 021 487 2200

I-imeyili: Lorraine.Gerrans@capetown.gov.za

- Ulawulo lwezityalo nezilwanyana ezahlukeneyo
- Ulawulo lokusingqongileyo nokulilifa lemveli
- Ukuthotyelwa kokusingqongileyo
- Iinkonzo zenkxaso zolawulo lokusingqongileyo
- Iinkqubo zolawulo lokusingqongileyo
- Ucwangciso lokusingqongileyo nozinzo

UMlawuli: uLawulo loPhuhliso – uNksz Cheryl Walters

Umnxeba: 021 400 7572

I-imeyili: Cheryl.Walters@capetown.gov.za

- Iinkonzo zenkxaso zolawulo lophuhliso
- Iinkqubo yokusebenzi
- Imigaqonkqubo yophuhliso, iinkqubo nomthetho
- Ummandla 1 no2
- Ummandla 3 no4

UMlawuli: uCwangciso lweDolophu noYilo – uNksz Hendrika Naude

Umnxeba: 021 400 3104

I-imeyili: hendrika.naude@capetown.gov.za

- Ucwangciso lwesithili neendlela zokusebenza
- Uyilo lweedolophu
- Ukumiselwa kophuhliso lweedolophu
- UCwangciso lweMihlaba engaMabala yeNqila nolawulo lohluo
- Iinkonzo zenkxaso zeUPD
- Uzinzo lwedolophu
- Inkxaso yocwangciso lwengingqi

UMphathi: uMmandla osemaNtla: uMnu Monwabisi Booii

Umnxeba: 021 444 5519

I-imeyili: Monwabisi.Booi@capetown.gov.za

UMphathi: uMmandla oseMpuma: uMnu Mlungisi Nqadini

Umnxeba: 021 444 5517

I-imeyili: Patrick.Nqadini@capetown.gov.za

UMphathi: uMmandla osemaZantsi: uMnu Ivan Anthony

Umnxeba: 021 400 4564

I-imeyili: Ivan.Anthony@capetown.gov.za

12. EZOCWANGCISO LWEXESHA ELIZAYO NOBUQILIMA

UMlawuli weSigqeba : uCwangciso lweXesha eLizayo noBuqilima – uMnu Gareth Morgan

Umnxeba: 021 400 7430

I-imeyili: GarethRichard.Morgan@capetown.gov.za

UMququzeli oPhezulu weMicimbi yoLawulo: uNksz Abeada Van Neel

Umnxeba: 021 400 5518

I-imeyili: abeada.taylor@capetown.gov.za

Umlawuli: uLawulo lweNdlela yokuSebenza yeQumrhu – Monique Fillies

Umnxeba: 021 400 9821

I-imeyili: Monique.Fillies@capetown.gov.za

- Ulawulo lomsebenzi wesixeko
- Ukubek'iliso nokuthotyelwa kwemigaqo

Umlawuli: uMgaqonkqubo nesiCwangcisobuchule – uMnu Hugh Cole

Umnxeba: 021 400 5650

I-imeyili: Hugh.Cole@capetown.gov.za

- Umgaqonkqubo wesicwangcisobuchule
- Isicwangciso sesicwangcisobuchule
- Uphando
- Iinkcukacha zobunzululwazi
- Uhlalutyo lwezoqoqosho
- Ubudlelwane bezobuchwepheshe

Umlawuli : Umngcipheko kunye nokomelela – uNksz Helen Davies

Umnxeba: 021 400 1111

I-imeyili: Helen.Davies@capetown.gov.za

- Ulawulo lomngcipheko
- Ukomelela kunye noTshintsho lwemozuluUkuqhubeka komsebenzi wequmrhu

Umlawuli: ezoNxibelelwano: uNksz Priya Devi Reddy

Umnxeba: 021 400 4684

I-imeyili: PriyaDevi.Reddy@capetown.gov.za

- Ezamajelo onxibelelwano
- UNxibelelwano ngoBuxhakaxhaka beKhompuyutha
- Imveliso
- Upapasho

Umlawuli: iNkqubo yeeProjekthi eManyanisiweyo kunye noLawulo lweeMicimbi yeSebe – uMnu Barend Daniel Peters

Umnxeba: 021 400 9206

I-imeyili: BarendDaniel.Peters@capetown.gov.za

- Iyunithi yolawulo lwemicimbi yeeprojekthi
- Ulawulo lweekhontrakthi
- Isetyana lolawulo lweenkonzo zobunjineli
- Imicimbi yeeprojekthi neekhontrakthi
- Iyunithi yolawulo lweprojekthi neenkqubo
- Ezemali – C3PM
- EPWP – inkxaso yeofisi yolawulo

13. ULAWULO LWENKUNKUMA YEDOLOPHU

Umlawuli weSigqeba: uLawulo lweNkunkuma yeDolophu – Jason Mc Neil

Umnxeba: 082 886 5853

I-imeyili: Jason.Mcneil@capetown.gov.za

Umphathi woLawulo lweOfisi – uMnu Morne Rudolph

Umnxeba: 021 444 5499

I-imeyile: Morne.Rudolph@capetown.gov.za

Umlawuli: uLawulo lweNkunkuma: uMnu Rustim Keraan

Umnxeba: 021 400 1928

I-imeyili: Rustim.Keraan@capetown.gov.za

- Ukuthuthwa kwenkunkuma
- Ukucoca
- Ukunciphisa inkunkuma
- Iinkonzo zenkxaso kwiinkonzo zenkunkuma
- Ubunjinieli kunye nolawulo lweeAsethi
- Ukulahlwa lwenkunkuma

Umlawuli: iSebe loCwangciso eliHlanganisiweyo: Velaphi Mabiletsa

Umnxeba: 021 400 6303

I-imeyili: Velaphi.Mabiletsa@capetown.gov.za

- UCwangciso nesiCwangcisobuchule
- Ukwazisa nokuThobela
- Ulwazi kunye noLawulo lweeNkcukacha
- Ulwazi kunye neenkonzo zobuchwepheshe
- Ulawulo lwe PL kunye neenkcukacha zejografi
- Iziganeko kunye nentsebenziswano
- Umthetho kamasipala kunye nonyanzeliso
- I avareji ye pub kunye nonxibelelwano lwezemfundo, ingxowa mali yobudlelwane
- Ukuphaphama nokuthotyelwa
- Ulwazi kunye nolawulo lwedatha

Umlawuli oBambeleyo: Ukuxhotyiswa koLuntu kunye noPhuhliso: Velaphi Mabiletsa

Umnxeba: 021 400 6303

I-imeyile: Velaphi.Mabiletsa@capetown.gov.za

- IiProjekthi eziZodwa neNkxaso
- INkqubo eNatyisiweyo engeMisebenzi yoLuntu naBasebenzi bezoPhuhliso loLuntu

**5. IINKCUKACHA ZOQHAGAMSHLWANO EZIBALULEKILEYO ZEGOSA
LENGCACISO KUNYE NAMASEKELA GOSA ENGCACISO ESIXEKO
SASEKAPA**

5.1 IGosa leNgcaciso

Igama: uMnu Lungelo Mbandazayo

Umnxeba: 021 400 1330

I-imeyili: city.manager@capetown.gov.za

5.2 AmaGosa eNgcaciso angamaSekela

Idilesi yendawo:

12 Hertzog Boulevard
Cape Town
8001

Idilesi yeposi:

Private Bag X9181
Cape Town
8000

Umnxeba: 021 400 1428

UNksz Modiegi Mshweshwe (uMphathi: iYunithi yoFikelelo kuLwazi)

Umnxeba: 021 400 3089

I-imeyili: Modiegi.Mshweshwe@capetown.gov.za

UNksz Jill Fabing

Umnxeba: 021 400 3863

I-imeyili: Jill.Fabing@capetown.gov.za

UNksz Charlynne Arendse

Umnxeba: 021 400 3107

I-imeyili: Charlynne.Arendse@capetown.gov.za

UNksz Ayanda Mngqinya

Umnxeba: 021 400 3227

I-imeyili: Ayanda.Mngqinya@capetown.gov.za

Umnu Emmanuel Mashele

Umnxeba 021 400 9124

I-imeyili: Emmanuel.Mashele@capetown.gov.za

5.3 Ukufikelela kulwazi ngoqhagamshelwano lweimeyili ngokubanzi

I-imeyili: Access2Info@capetown.gov.za Umnxeba: 021 400 1999 / 1360

5.4 Iofisi eyintloko

Idilesi yeposi:

Private Bag X9181
Cape Town
8000

Idilesi yeposi:

PO Box 298
Cape Town
8000

Idilesi yendawo:

Civic Centre
12 Hertzog Boulevard
Cape Town
8001

Umnxeba:

IZiko lokufowunela uNcedo labaSebenzisi beenkonzo
0860 103 089

I-imeyili: contact.us@capetown.gov.za

Iwebhusayithi: www.capetown.gov.za

6. INKCAZELO YAZO ZONKE IINDLELA ZOKULUNGISA EZIFUMANEKAYO NGOKUPHATHELELE KWINYATHELO OKANYE UKUNGATHATHWA KWALO SISIXEKO SASEKAPA

a) *Ukufaka isikhalazo*

Ukuba sele ufake isikhalazo kwisebe leSixeko baza bona abaphendula ngokwanelisayo, ungaqhagamshelana [neOfisi kaNozikhalazo](#) weSixeko ukuqhubela phambili ngophando lombandela lowo.

Imibuzo ngokubanzi

Iinkcukacha ziqhagamshelwano: ziyafumaneka ukususela ngoMvulo – ngoLwesihlanu (ngaphandle kweentsuku zeeholide) ukususela ngo08:00 – 16:00.

Umnxeba: 021 400 5487

Ifeksi: 021 400 5952

I-imeyili: ombudsdirect@capetown.gov.za

ISMS: 44781 (kusebenza amaxabiso amiselweyo esiqhelo)

Imibuzo eyenziwa ekhawuntareni nangedilesi yeposi:

Kumgangatho wesi3, eTower Block

Iziko loLuntu laseKapa

12 Hertzog Boulevard

eKapa

(Kungenwa ngezitulo zabakhubazekileyo kumgangatho wesibini, eTower Block, kwisango labezokhuseleko)

b) *Ngenisa isicelo sesibheni sangaphakathi*

Ukuba amalungelo akho aye anyashwa ngenxa yesigqibo esithathwe siSixeko, ungafaka isicelo sesibheni ngokulandela le nkqubo ilandelayo apha ngezantsi.

INyathelo loku1: Qulunqa isaziso sesibheni sakho.

Isaziso sesibheni sakho kufuneka:

- sibe yincwadi ebhaliweyo;
- sichaze izizathu zokwenza isicelo sesibheni;
- sichaze ngokuthe vetshe ngendlela amalungelo akho aye achaphazeleka ngayo sisigqibo sakho;
- siqulethe ulungiso okanye isisombululo osifunayo; yaye
- sibe nesaziso sentsusa sesigqibo eso siqhotyoshelweyo.

INyathelo 2: Nje ukuba ugqibe ukusibhala isaziso sakho, unokusingenisa ngeimeyili apha- msa.appeals@capetown.gov.za okanye usithumele ngefeksi ku021 400 2503 okanye ku021 400 3788. Izaziso ezibhalwe ngokohlobo lweencwadi zinokuziswa ngesandla apha:

Iyunithi yokuThotyelwa koMthetho

iOfisi yoMphathi weSixeko

iSixeko saseKapa

Umgangatho wama20, 2 Bayside

Tower Block

Okanye:

Iyunithi yokuThotyelwa koMthetho

Private Bag X9181

Cape Town

8000

Iziko loncedo ngeminxeba leSixeko

Umnxeba:

0860 103 089

I-imeyili: msa.appeals@capetown.gov.za

c) Inkqubo yokufaka isikhalazo kuMlawuli woLwazi

I-POPIA:

Nabani na uvumelekile ukufaka isikhalazo kuMlawuli ekwenza oko ngokumiselweyo kwaye enze isityholo sokuphazamisana nokhuseleko lweenkcukacha zobuqu zesifundo sedatha. Ukuba unoluvo lokuba iinkcukacha zomntu ngamnye zakho zinyashiwe, makwenziwe isikhalazo esibhalwe ngokohlobo lwencwadi eya kuMlawuli.

Ukuba kwenzekile ngaso nasiphi na isizathu nemeko ukuba umntu onqwenela ukufaka isikhalazo angakwazi ukwenza njalo ngokubhala incwadi, uMlawuli kufuneka anike uncedo olufanelekileyo kumntu lowo. Kufuneka azalise [ifomu yesi5 emiselweyo yePOPIA](#) aze ayithumele apha: POPIAComplaints@inforegulator.org.za.

UMlawuli kufuneka ngoko nangoko kufanelekileyo azise ummangali nomntu lowo umangalelwayo ngenyathelo eliya kuthi lithathwe nguMlawuli. UMLawuli unako ngokuzithandela ukuqalisa uphando ngokuphazanyiswa kokhuseleko lweenkcukacha zomntu ngamnye. Ukuba unovakalelo lokuba iinkcukacha zakho zinyashiwe, zalisa ifomu emiselweyo uze uyithumele apha POPIAComplaints@inforegulator.org.za.

I-PAIA

Umenzisicelo okanye iqela lesithathu linokungenisa isikhalazo kuMlawuli emva kokuba lowo ungumenzisicelo okanye iqela lesithathu lenze yonke inkqubo yokubhena yangaphakathi kwisigqibo seGosa lezeeNkcukacha lequmrhu likarhulumente okanye kwintloko yequmrhu labucala.

Ukuba isicelo somthetho wePAIA sakho asamkelwanga okanye akukho mpendulo isuka kumaqumrhu karhulumente okanye abucala sokufikelela kwiirekhodi, isikhalazo esiya kuMlawuli masenziwe ngencwadi ebhaliweyo.

Ukuba kuyenzeka ngaso nasiphi na isizathu nemeko ukuba umntu onqwenela ukufaka isikhalazo akanako ukwenza njalo ngencwadi ebhaliwe, uMlawuli wezeeNkcukacha kufuneka anike uncendo olufanelekileyo kumntu lowo. Unokusebenzisa yaye azalise [ifomu yesi5 yePAIA](#) uze uyithumele apha: PAIAComplaints@inforegulator.org.za.

UMlawuli uya kuthi emva kokuba efumene isikhalazo abe nako ukuphanda isikhalazo esebenzisa indlela emiselweyo okanye adlulisele isikhalazo kwiKomiti yoNyanzeliso lweMigaqo. Unokugqiba ekubeni angathathi nyathelo ngesikhalazo ukuba ityala elo alifuni nyathelo lingaphezulu. UMlawuli unako kwakhona ngoko nangoko emva kokufunyanwa kwesikhalazo, ukwazisa umntu ofake isikhalazo negosa lolwazi okanye intloko yequmrhu labucala isikhalazo esibhekiselele kuye ngenyathelo eliphakanyiswa nguMlawuli.

*d) **Inkqubo yokuya eNkundleni enegunya lokunika isiqabu esifanelekileyo (izicelo zePAIA).***

Ukwenza isicelo eNkundleni

Isicelo esiya enkundleni sinokufakwa **ngumenzisicelo** okanye **liqela lesithathu**

- emva kokuba umenzisicelo okanye iqela lesithathu liyilandele yonke inkqubo yokufaka isicelo sesibheni yangaphakathi, okanye
- emva kokuba umenzisicelo okanye iqela lesithathu liyilandele yonke inkqubo yokufaka izikhalazo kuMlawuli.

Isicelo esiya enkundleni esenziwa ngumenzisicelo okanye liqela lesithathu masifakwe **zingadlulanga iintsuku ezili180** ukusuka kumhla wesiganeko esichaphazelekayo. IGosa loLwazi okanye ugunyaziwe wesibheni onganiselikanga sisigqibo soMlawuli unokufaka isicelo enkundleni soncedo olufanelekileyo **kwiintsuku ezili180** ukususela kumhla wesiganeko esichaphazelekayo.

Amatyala okufikelela kwiinkcukacha anokuphulaphulwa kwiiNkundla zikaMantyi zaseKapa, njengenkundla yesenzo setyeli lokuqala, kunye neNkundla ePhakamileyo yaseNtshona Koloni.

7. ISIKHOKELO ESINGOKUSEBENZISA UMTHETHO WEPAIA NENDLELA YOKUFUMANA UKUFIKELELA KWESI SIKHOKELO

- 7.1. Umlawuli uye wathi, ngokwecandelo 10(1) lomthetho wePAIA, wahlaziya waza wenza ukuba masifumaneke isiKhokelo esihlaziye ngokutsha esimalunga nokusebenzisa umthetho wePAIA ("isiKhokelo"), kusenziwa oko ngendlela nangohlobo olulandelekayo, njengoko kunokufunwa ngokufanelekileyo ngumntu onqwenela ukusebenzisa nalo naliphi na ilungelo elichatshazelwe kumthetho wePAIA nomthetho wePOPIA.
- 7.2. Esi siKhokelo siyafumaneka ngolwimi ngalunye lweelwimi ezisemthethweni.
- 7.3. Esi siKhokelo sichazwe ngasentla siqulathe inkcazelo-
- 7.3.1. ngeenjongo zomthetho wePAIA nomthetho wePOPIA;
 - 7.3.2. ngedilesi yeposi neyesitalato, inombolo yomnxeba neyefeksi yaye, ukuba iyafumaneka, idilesi yeimeyili-
 - 7.3.2.1. yeGosa loLwazi lequmrhu likarhulumente ngalinye, kunye
 - 7.3.2.2. nalo naliphi na iGosa loLwazi eliSekelayo lequmrhu likarhulumente nequmrhu lamashishini abucala elityunjwe ngokwecandelo 17(1) lomthetho wePAIA² nowecandelo lama56 lomthetho wePOPIA³;
 - 7.3.3. indlela nohlobo lwesicelo-
 - 7.3.3.1. sokufikelela kwirekhodi yequmrhu likarhulumente elichatshazelwe kwicandelo le11⁴;
 - 7.3.4. soncedo olufumanekayo olusuka kwiGosa loLwazi lequmrhu likarhulumente ngokomthetho wePAIA nomthetho wePOPIA;
 - 7.3.5. soncedo olufumanekayo olusuka kuMlawuli ngomthetho wePAIA nomthetho wePOPIA;
 - 7.3.6. sazo zonke iindlela zoncedo emthethweni ezifumanekayo ngokuphathelele ekuthathweni kwenyathelo okanye ukungathathwa kwalo ngokuphathelele kwilungelo

² Icandelo le17(1) lomthetho wePAIA – Eliphathelele kwiinjongo zomthetho wePAIA, iqumrhu likarhulumente ngalinye, phantsi komthetho olawula ingqesho yabasebenzi bequmrhu likarhulumente elichaphazelekayo, lityumbe elo nani labantu njengamasekelagosa olwazi njengoko kuyimfuneko ukunika iqumrhu loluntu ukuba lifikelele kangangoko kubaceli beerekhodi zalo.

³ Icandelo lama56 (a) lomthetho wePOPIA – Iqumrhu likarhulumente nequmrhu labucala ngalinye kufuneka lenze isibonelelo, ngokwendlela emiselweyo kwicandelo le17 lomthetho wokuPhakanyiswa koFikelelo kuLwazi, kunye notshintsho oluyimfuneko, ukulungiselela ukutyunjwa kwenani labantu abanjalo, ukuba likho, njengosekelagosa wolwazi njengoko kuyimfuneko ukwenza imisebenzi noxanduva njengoko kumiselwe kwicandelo lama55(1) lomthetho wePOPIA.

⁴ Icandelo le11(1) lomthetho wePAIA- umenzisicelo kufuneka anikwe ufikelelo kwirekhodi yequmrhu likarhulumente ukuba umenzisicelo uzithobela zonke iimfuno zomgaqo kumthetho wePAIA eziphathelele ekufikeleleni kuloo rekhodi; yaye ufikelelo kuloo rekhodi alukhatywa ngokuphathelele kuso nasiphi na isizathu sokungavumi esichatshazelwe kwiSahluko sesi4 sesi siQendu.

okanye kuxanduva oludluliselwe okanye olunyanzeliswa ngumthetho wePAIA nomthetho wePOPIA, kuqukwa nendlela yokufaka-

7.3.6.1. isicelo sesibheni sangaphakathi;

7.3.6.2. isikhalazo esiya kuMlawuli; kunye

7.3.6.3. nesicelo esiya enkundleni esichasene nesigqibo segosa lolwazi lequmrhu likarhulumente, isigqibo esimalunga nesicelo sesibheni sangaphakathi okanye isigqibo soMlawuli okanye isigqibo sentloko yequmrhu labucala;

7.3.7. Imiqathango yamacandelo le14⁵ nelama51⁶ ifunaukuba iqumrhu likarhulumente nequmrhu labucala, ngokulandelelanayo, aqulunqe incwadana, nendlela yokufikelela kwincwadana leyo;

7.3.8. imiqathango yamacandelo le15⁷ nelama52⁸ ibonelela ngokuchazwa kweendidi zeerekhodi liqumrhu likarhulumente naliqumrhu labucala, ngokulandelelanayo;

7.3.9. izaziso ezikhutshwe ngokwamacandelo ama22⁹ nelama54¹⁰ eziphathelele neentlawulo ekufuneka zihlawulwe ngokunxulumene nezicelo zokufikelela; kunye;

7.3.9. Nemimiselo eyenziwe ngokwecandelo lama92¹¹.

7.4. Uluntu lunokuhlola okanye lwenze iikopi zesiKhokelo kwiofisi zamaqumrhu karhulumente okanye zamaqumrhu abucala, kuqukwa iofisi yoMlawuli, ngeeyure

⁵ Icandelo 14(1) lomthetho wePAIA- Igosa lolwazi lequmrhu likarhulumente kufuneka ukuba, ubuncinane ngeelwimi zaseburhulumenteni ezintathu, lenze kufumanike incwadana equlethe iinkcukacha ezidwelise kumhlathi wesi4 olaphangasentla.

⁶ Icandelo 51 (1) lomthetho wePAIA- Intloko yequmrhu labucala kufuneka inike incwadana yemigaqo equlethe inkcazelo yolu lwazi ludweliswe kumhlathi wesi4 ngasentla.

⁷ Icandelo le15(1) lomthetho wePAIA- Igosa lolwazi lequmrhu likarhulumente kufuneka lenze ukuba kufumanike ngendlela emiselweyo inkcazo yeendidi zeerekhodi zequmrhu likarhulumente ezifumaneka ngokuzenzekelayo ngaphandle kokuba umntu acele ukufikelela.

⁸ Icandelo lama52(1) lomthetho wePAIA- Intloko yequmrhu labucala inako, ngokuzithandela, ukwenza kufumanike ngendlela emiselweyo inkcazo yeendidi zeerekhodi zequmrhu labucala ezifumaneka ngokuzenzekelayo ngaphandle kokuba umntu acele ukufikelela.

⁹ Icandelo lama22(1) lomthetho wePAIA- igosa lolwazi lequmrhu likarhulumente ekwenziwa kulo isicelo sofikelelo, kufuneka ngesaziso lifune ukuba umntu wesicelo ahlawule intlawulo emiselweyo yesicelo (ukuba ikhona), phambi kokuba kuqhutyelwe phambili nesicelo.

¹⁰ Icandelo lama 54(1) lomthetho wePAIA- Intloko yequmrhu labucala ekwenziwa kuyo isicelo sofikelelo kufuneka ngesaziso ifune ukuba umntu wesicelo ahlawule intlawulo emiselweyo yesicelo (ukuba ikhona), phambi kokuba kuqwalaselwe ngakumbi isicelo

¹¹ Icandelo lama92(1) lomthetho we PAIA libonelela ngokuba – “UMphathiswa unokuthi ngesaziso kwiGazethi enze imigaqo emalunga -

- a) nawuphi umcimbi ofunekayo okanye ovunyelwe ngulo Mthetho ukuba umiselwe;
- b) nawuphi na umcimbi onxulumene nemirhumo ekuthethwa ngayo kwicandelo lama22 nelama54;
- c) nasiphi na isaziso esifunwa ngulo Mthetho;
- d) umgaqo ofanayo wokusetyenziswa ligosa lolwazi lequmrhu likarhulumente xa lisenza isigqibo sokuba zeziphi iindidi zeerekhodi ekufuneka zenziwe zifumanike ngokwecandelo le15; kwaye
- e) nawuphi na umcimbi wolawulo okanye wenkqubo oyimfuneko ukuze kuphunyezwe amalungiselelo alo Mthetho.”

zokusebenza eziqhelekileyo. Isikhokelo kwakhona sinokufumaneka-

7.4.1. ngokwenza isicelo kwiGosa loLwazi; okanye

7.4.2. kwiwebhusayithi yoMlawuli ([Home - Information Regulator \(info regulator.org.za\)](http://info regulator.org.za)).

8. INKCAZELO YEZIHLOKO APHO ISIXEKO SASEKAPA SIPHETHE IIREKHODI KUNYE NEENDIDI ZEEREKHODI EZIGCINWE SISIXEKO SASEKAPA

'Iirekhodi' zeSixeko zibhekisela kwezo rekhodi zenziwe okanye zifunyenwe ngethuba lokwenziwa komsebenzi waseburhulumenteni nezigcinwa njengobungqina bemisebenzi, iintshukumo kunye neenkqubo zokwenziwa kweenkonzo zeSixeko. Kukho iindidi ezahlukeneyo zeerekhodi, umzekelo, iifayili zembalelwano, iimephu, izicwangciso, iirejista, iiajenda kunye nemizuzu, ezinokufumaneka kwiindidi zamajelo ezahlukeneyo, umz. ephepheni, ekhompyutheni, okanye kwimayikhrofilimu. [IsiHlomelo A](#) sinika inkcazelo yezihloko ezigcinwe siSixeko kwakunye neendidi zeerekhodi ezigcinwe kwisihloko ngasinye.

9. IINDIDI ZEEREKHODI ZESIXEKO SASEKAPA EZIFUMANEKAYO KUNGAKHANGE KUBEKHO MNTU UCELA UKUZIFIKELELA

Ukufikelela kwiirekhodi ezigcinwe siSixeko

- 9.1** [IsiHlomelo B](#) sichaza iindidi zeerekhodi zeSixeko ezifumaneka ngoko nangoko kungakhange kunyanzeleke ukuba umntu makacele ukufikelela ngokungqinelana noMthetho/ Ngokuzenzekelayo /UkuZichaza ngokuZithandela.

10. INKQUBO YOKUFIKELELA KWIIREKHODI EZIGCINWE SISIXEKO SASEKAPA

Xa isicelo serekhodi okanye iirekhodi / ulwazi sifunyenwe, apho kufanelekileyo, umenzisicelo kufuneka ancediswe njengoko kuyimfuneko ukuze umenzisicelo abe nako ukuthobela iimfuno zoMthetho.

Xa irekhodi/ulwazi lucelwa ngokungqinelana noMthetho, umenzisicelo kufuneka avumele ukufikelela kuzo, ukuba ngaba umenzisicelo uzithobela zonke iimfuno zenkqubo ezikuMthetho ezinxulumene nesicelo sokufikelela kwirekhodi. Ukufikelela kwirekhodi makungavunywa ukuba kukho nasiphi na isizathu sokungavumi esikhankanywe kuMthetho. Ukufikelela kunokunikwa ukuba oko kukwimfuno yoluntu, nangona sikhona isizathu sokwala isicelo esinjalo. Ukufikelela kwirekhodi kufuneka kwaliwe ukuba kukho naziphi na izizathu zokwala ezikhankanywe kuMthetho zikhona.

10.1 Uhlobo lwesicelo

Isicelo masenziwe ngencwadi ebhaliweyo emiselweyo KWIFOMU YESI2, eqhotyoshelwe [njengesihlomelo C](#) yaza yathunyelwa apha:

KwiGosa loLwazi okanye iGosa loLwazi eliSekelayo

Private Bag X9181

Cape Town

8000

I-imeyili: Access2info.Act@capetown.gov.za

Icandelo le18 lomthetho wePAIA limisela inkqubo eya kulandelwa ekwenzeni isicelo sokufikelela kulwazi olugcinwe siSixeko. Icandelo lama23(1) lomthetho wePOPIA kwakhona libonelela ngenkqubo yokufikelela kulwazi lomntu. Indlela yokufikelela kulwazi lomntu ngokwecandelo lama23 lomthetho wePOPIA kufuneka ingqinelane necandelo le18 lomthetho wePAIA.

Umenzisicelo okanye umntu onxulumene nedatha kufuneka basebenzise IFOMU YESI2 emiselweyo, xa becela ukufikelela kwirekhodi okanye kulwazi lomntu.

Umenzisicelo nguye nawuphi na umntu ocela ukufikelela kwirekhodi yeSixeko yaye ngokuphathelele koku, umthetho wePAIA wahlula phakathi kwezi ndidi zimbini zabenzisicelo sokufikelela kulwazi, oko kukuthi uMenzisicelo uBuqu, (umntu onxulumene nedatha) kunye noMnye uMenzisicelo.

Umntu onxulumene nedatha ngumenzisicelo othi, esakube enike ubungqina bokuzazisa obufanelekileyo, ofuna ukufikelela kwirekhodi equlethe ulwazi lomntu ngamnye malunga nesihloko sedatha. Phantsi kwemimiselo yomthetho wePAIA nomthetho wePOPIA, iSixeko siya kubonelela ngolwazi oluceliweyo, okanye sibonelele ngokufikelela kuyo nayiphi na irekhodi ngokuphathelele kulwazi lomntu ngamnye lesihloko sedatha kwixesha elifanelekileyo, (ngexabiso elimiselweyo, ukuba likhona) ngendlela nohlobo olufanelekileyo olulandelekayo ngokubanzi. Intlawulo emiselweyo yokukhutshelwa kolwazi lomntu ngamnye oluceliweyo iya kuhlawuliswa siSixeko.

Umntu okudidi loMenzisicelo ongoMnye unelungelo lokucela ukufikelela kulwazi oluphathelele kumaqela esithathu. Nakuba kunjalo, iSixeko asinyanzelekanga ukubonelela ngokufikelelo phambi kokuba umenzisicelo azalisekise iimfuneko zokufikelela kulwazi ngokomthetho wePAIA nomthetho wePOPIA.

IFomu yesi2 mayiqwalaselwe ize ingeniswe kwiGosa loLwazi ngesandla, ngeposi, okanye ngeimeyili, iinkcukacha zalo zibhalwe apha ngentla.

Umenzisicelo kufuneka abonelele ngolwazi olwaneleyo lwerekhodi / iirekhodi eziceliweyo eceliweyo ukwenzela ukuba iGosa loLwazi okanye iGosa loLwazi eliSekelayo, ukuba likhona, lalathe irekhodi / iirekhodi ezo. Ifomu emiselweyo kufuneka izaliswe ngobuchule obaneleyo ukwenzela ubuncinane iGosa loLwazi libe nako ukuziqaphela:

- a) iinkcukacha zomenzisicelo;
- b) iinkcukacha zerekhodi eceliweyo;
- c) uhlobo lwerekhodi;
- d) uhlobo lokufikelela; kunye
- e) nendlela yokufikelela.

10.2 Ezinye iingongoma ezibalulekileyo ezongeziweyo emazikhunjulwe xa kuzaliswa ifomu yesicelo:

- a) Isicelo masicacise gca ukuba zeziphi iinkcukacha ezifunekayo yaye ukuba isicelo sesekopi yerekhodi okanye ingaba umenzisicelo angathanda ukuyibona irekhodi kwiofisi yeSixeko.
- b) Ifomu yesicelo mayikhatshwe sisicelo sentlawulo emiselweyo (ngeentlawulo, khangela 'iintlawulo ezikhutshwayo' ku10.3 apha ngezantsi).
- c) Ukuba umntu ufuna ukufikelela kwifomu ethile, umenzisicelo kufuneka anikwe ufikelelo olwenzeka ngendlela efunekayo, ngaphandle kokuba ukwenza njalo kuphazamisa ngokungafanelekanga ukusebenza kweofisi, kungayonakalisa irekhodi, okanye kungophula ilungelo lokushicilela okanye ulwazi lobunikazi okanye ulwazi olungelulo lweSixeko, umzekelo, ulwazi olusisinyanzelo olukhuselweyo lwezorhwebo lomniki wenkonzo okanye umthengisi.
- d) Ukuba umenzisicelo unqwenela ukwaziswa ngesigqibo esiphathelele kwisicelo ngayo nayiphi na enye indlela, umz. umnxeba okanye l-imeyili, ukongezelela kwimpendulo ebhaliweyo, kufuneka kubhalwe oko ngolo hlobo.
- e) Kwimeko apho umenzisicelo acela ulwazi egameni lomnye umntu, inqanaba elo lokwenziwa kwesicelo kufuneka libhalwe.
- f) Xa umenzisicelo engakwazi ukufunda okanye ukubhala okanye enokhubazeko, isicelo eso sinokwenziwa ngomlomo. Kwimeko enjalo, igosa lolwazi/igosa lolwazi elisekelayo kufuneka lizalise ifomu egameni lomenzisicelo.

10.2 Iintlawulo ezimiselweyo ezikhutshwayo

- a) Icandelo 22(1) lomthetho wePAIA lichaza ukuba iintlawulo ezihlawuliswayo zokufikelela kwiirekhodi zeSixeko ziya kumiselwa. Iintlawulo ezimiselweyo zichazwe kwisiHlomelo B seMiqathango emalunga nokuPhakanyiswa koFikelelo kuLwazi, ka2021 (ISaziso sikaRhulumente esinguNomb. R757 sowama27 kweyeKhala 2021), siqhotyoshelwe apha [njengesihlomelo D.](#)

- b) Umenzisicelo ofuna ukufikelela kuyo nayiphi na irekhodi kunokufuneka ukuba ahlawule intlawulo, ngaphandle kokuba uxolelwe, njengoko kuchaziwe apha ngezantsi.

10.3 UkuXolelwa kwiiNtlawulo

Umenzisicelo akukho mfuneko yokuba ahlawule intlawulo yokufikelela kwiqumrhu likarhulumente ukuba—

- a) Ungumntu ongatshatanga omvuzo wonyaka wakhe, emva kokutsalwa imali okuvumelekileyo, njengePAYE neUIF, ungaphantsi kweR14 712 ngonyaka, okanye
- b) Utshatile yaye umvuzo ohlanganisiweyo kunye nomlingane wakhe, emva kokutsalwa imali okuvumelekileyo, njengePAYE neUIF, ungaphantsi kwamaR27 192 ngonyaka.

10.4 IsiGqibo neSaziso

- a) Umenzisicelo uya kwaziswa zingadlulanga iintsuku ezingamashumi amathathu (30) zokufunyanwa kwesicelo sesigqibo segosa lolwazi /igosa lolwazi elisekelayo ngokuphathelele koku, ngaphandle kokuba ixesha lokusingatha esi sicelo liye longezwa.
- b) Kufuneka kuhlawule intlawulo yofikelelo engaphezulu ukwenzela uphando, amalungiselelo nokuveliswa kwerekhodi kwakhona, apho kufanelekileyo. Kwakhona khangela isiHlomelo D malunga neentlawulo ezihlawulwayo ku10.3 apha ngentla.
- c) Umenzisicelo uya kunikwa ulwazi olufunekayo ukuba kuyimfuneko, kwixesha elifanelekileyo isakuba ifumanekile ifomu yesicelo nentlawulo emiselweyo.

10.5 Ukudluliselwa kwezicelo

Ukuba isicelo sofikelelo esinxulumene nolwazi asifumaneki kwiSixeko, okanye ulwazi olunxulumene ngokusondeleneyo kakhulu nelineye iqumrhu likarhulumente, isicelo eso siya kudluliselwa kwenye indawo zingadlulanga iintsuku ezili14 (ezilishumi elinesine) zokufunyanwa kwesicelo eso esiya kwelineye iqumrhu/iziko/umqeshi onokubonelela ngolwazi. Nje ukuba isicelo sidluliselwe kwenye indawo, umenzisicelo uya kunikwa lonke ulwazi olufanelekileyo noluyimfuneko ngokuphathelele ekudlulisweni kwenye indawo, okuya kuquka, iinkcukacha zomntu ekwakudluliswe ulwazi lwakhe.

10.6 Iirekhodi ezingafumanekiyo okanye ezingekhoyo

Kwiimeko apho iirekhodi zingenako ukufunyanwa okanye zingekhoyo yaye onke amanyathelo afanelekileyo aye athathwa ukufumana irekhodi ebiceliwe, igosa lolwazi liya kuthi ngokusebenzisa iafidavithi/uqinisekiso lazise umenzisicelo ngokufanelekileyo, linika izizathu ezipheleleyo.

10.7 Ukulahlwa kweerekhodi

- a) ISixeko sinelungelo lokulahlwa ngokusemthethweni iirekhodi ezithile ngokwemigaqo yabasemagunyeni efunyenwe kwiNkonzo yeeRekhodi zeSizwe zoMzantsi Afrika.
- b) Abenzisicelo baya kwaziswa ukuba ngaba irekhodi ethile ilahliwe na kwimeko apho oku kuchaphazela iirekhodi eziceliweyo.
- c) Ngokungqinelana necandelo 24(1) lomthetho wePOPIA, uMlawuli uya kuthi, esakuba efumene isicelo esisuka kumntu onxulumene nedatha –
 - alungise okanye acime ulwazi lomntu ngamnye olumalunga nomntu onxulumene nedatha ephantsi kwakhe okanye ephantsi kolawulo lwakhe engachanekanga, engafanelekanga, edlulelwe lixesha ngokugqithisileyo, engaphelelanga, elahlekisayo okanye efunyenwe ngokungekho mthethweni; okanye
 - atshabalalise okanye acime iirekhodi zolwazi lomntu ezimalunga nomntu onxulumene nedatha uMlawuli ongasagunyaziswanga ukuba ayigcine ngokwecandelo le14 lomthetho wePOPIA.¹²

10.8 Ukurhoxiswa kofikelelo

Izicelo zinokumiswa de kufumaneka ulwazi. Umenzisicelo uya kwaziswa ngokufanelekileyo aze acelwe ukuba afake isicelo esiyincwadi zingadlulanga iintsuku ezingama30 (ezingamashumi amathathu) echaza ukuba kutheni ulwazi lufuneka phambi kokuba laziswe kuwonkewonke.

10.9 Ukungavunyelwa ukufikelela kwiirekhodi

Igosa lolwazi /isekela gosa lolwazi linokwala ukufikelela kwiirekhodi phantsi kweemeko njengoko kubonelelwe kwiSigaba sesi2, iSahluko sesi4 soMthetho.

10.10 Iindlela zokulungisa izinto

Iindlela zokulungisa izinto ziyafumaneka ukuba umenzisicelo / iqela lesithathu alanelisekanga ukuba isigqibo seGosa loLwazi leSixeko / iGosa loLwazi elisekelayo leSixeko siyahambelana nezibonelelo zomthetho. Umenzisicelo / iqela lesithathu linokufaka isicelo sesibheni sangaphakathi kwiSixeko esichasene nesigqibo esithathwe ligosa lolwazi okanye ligosa lolwazi elisekelayo ukuba:

- a) isicelo sokufikelela asivunywanga.

¹² Icandelo le14(1) lomthetho wePOPIA- Phantsi kwamacandelwana elesi(2) nelesi(3), iirekhodi zolwazi zomntu ngamnye akusafuneki ukuba zigcinwe ithuba elide kunokuba kuyimfuneko ukwenzela ukuphumeza injongo yeenkcukacha ezaziqokelelwe okanye ezaye zanikwa ingqwalaselo.

- b) iintlawulo ezibiziweyo azamkelekanga.
- c) ithuba ekwenziwe ngalo isigqibo ngokufikelela kwirekhodi kufuneka senziwe, landisiwe.
- d) ukufikelela kwirekhodi akukhutshwanga ngendlela ebekucelwe ngayo, umz. ikopi ekwikhompyutha endaweni yekopi eliphepha.
- e) iqela lesithathu linokufaka isicelo sesibheni sangaphakathi kwiSixeko esichasene nesigqibo segosa lolwazi okanye segosa lolwazi elisekelayo ukuba lichaze ulwazi oluphathelele kwiqela lesithathu.

10.11 Umgao wokufaka isibheni

Isicelo sesibheni sangaphakathi masifakwe KWIFOMU YESI4 emiselweyo, eqhotyoshelwe [njengesihlomelo E.](#)

- a) lingadlulanga ithuba leentsuku ezingama60 (ezingamashumi amathandathu); ukususela kumhla wokwaziswa kwesigqibo se-PAIA.
- b) ukuba isaziso esiya kwiqela lesithathu siyafuneka kwicandelo lama49(1)(b), zingadlulanga iintsuku ezingama30 (ezingamashumi amathathu) emva kokuba kunikwe isizathu kumenzisicelo sesibheni malunga nesigqibo ebekwenziwe isibheni kuso okanye ukuba isaziso esiya kumenzisicelo sesibheni asifuneki, emva kokuba isigqibo sithathiwe.
- c) Inkqubo yokufaka isicelo sesibheni sangaphakathi:
 - kufuneka iziswe, iposwe okanye ithunyelwe ngeposi yekhompyutha ukuya kwigosa lolwazi okanye kwigosa lolwazi elisekelayo lequmrhu.
 - kufuneka aqwalasele isihloko sesicelo sokwenza isibheni sangaphakathi kunikwe izizathu zokwenziwa kwesicelo.
 - kufuneka achaze indlela umenzisicelo anqwenela ukwaziswa ngayo ngesigqibo esimalunga nesicelo sesibheni sangaphakathi, ukongeza kwimpendulo ebhaliweyo.
 - kufuneka sikhathshwe yintlawulo yesicelo sesibheni emiselweyo, ukuba kufanelekile.
 - kufuneka kuchazwe idilesi yeposi okanye idilesi yeimeyili.
 - igosa lolwazi okanye igosa lolwazi elisekelayo kufuneka ukuba lithi zingadlulanga iintsuku ezili10 (ezilishumi) zeentsuku zokusebenza emva kokufunyanwa kwesicelo sesibheni sangaphakathi lingenise kuGunyaziwe wezeziBheni, oko kukuthi uSomlomo, ukwenzela ukuba kunikwe ingqwalaselo.
 - izicelo zezibheni ezifike emva kwexesha zinokuvunyelwa ukuba kunokuboniswa

isenzo esihle.

10.12 Izicelo eziya eNkundleni

Umenzisicelo okanye iqela lesithathu linokusebenza kuphela enkundleni ukuba inkqubo yesicelo yangaphakathi echasene nesigqibo segosa lolwazi okanye igosa lolwazi elisekelayo isetyenziswe ngokupheleleyo.

11 IINKONZO EZIFUMANEKAYO KULUNTU EZISUKA KWISIXEKO NENDLELA YOKUFUMANA UFIKELELO KWEZO NKONZO

11.1 Amagunya, uxanduva kunye nemisebenzi

Isixeko sinenjongo yokuqinisekisa inkonzo nonxibelelwano olunempumelelo nolukhawulezayo noluntu lwethu. Ukuba ufuna ukuthetha nomntu othile emnxebeni, okanye akumazi ukuba ngubani ekufuneka uqhagamshelane naye, kucelwa ukhangele uluhlu lwethu lamagosa karhulumente eSixeko ekuqhagamshelwana nawo apha ngezantsi.

Imibuzo ngokubanzi

IZiko loMnxeba

IaBaxumi Umnxeba:

[0860 103 089](tel:0860103089)

Okunokukhethwa	Iiyure zokusebenza
Ukhetho loku1: Amatyala nemibuzo ngokubanzi	NgoMvulo ukuya ngoLwesihlanu: 07:00 - 21:00 NgemiGqibelo: 08:00 - 14:00 NgeeCawa neeholide zikawonkewonke: 09:00 - 13:00
Ukhetho lwesi2: Imibuzo ngamanzi	Chaza imiba enxulumene namanzi 24/7 kwiziko lemfonomfono lethu. Khangela apha ngezantsi amanye amajelo.
Ukhetho lwesi3: Imibuzo ngombane	Chaza imiba enxulumene nombane 24/7 kwiziko lemfonomfono lethu. Khangela apha ngezantsi amanye amajelo.
Ukhetho lwesi4: Imibuzo ngezithuthi	NgoMvulo ukuya ngoLwesihlanu: 07:30 - 17:00

I-imeyili ngokubanzi:

contact.us@capetown.gov.za

I-imeyili yezamatyala:

accounts@capetown.gov.za

Ifeksi:

[086 201 1017](tel:0862011017)

Idilesi yendawo:

Civic Centre

12 Hertzog

Boulevard Cape

Town

8001

Idilesi yeposi:

Private Bag X9181
Cape Town
8000

Idilesi yeposi:

PO Box 298
Cape Town
8000

Umnxeba wasimahla

Umnxeba wasimahla ufumaneka kwizakhiwo zoomasipala nakwezoluntu ezahlukeneyo kwiKapa liphela ngaphandle kwentlawulo.

[Fumana umnxeba wasimahla ekufutshane nawe.](#)

linombolo zamathuba kaXakeka nezoncedo

Ukuchaza ezongxamiseko ngamathuba kaXakeka kucelwa uqhagamshelane nabalandelayo-

[021 480 7700](#) okanye ku107 emnxebeni.



Kumathuba kaXakeka	linkcukacha zoqhagamshelwano
Utywala neziyobisi	linombolo zoncedo ngexesha likaXakeka esebenza liyure ezingama24: 0800 435 748 (0800 HELP 4 U)
Imililo, izikhukula, ukuwa kwamatye nezinye iimeko zongxamiseko zokusingqongileyo	- Chaza nayiphi na ingxaki engxamisekileyo ku107 kumnxeba, ku112 (umnxeba wasimahla) okanye apha kumnxeba wezongxamiseko u021 480 7700 kwiselula. - Ifeksi ngokubanzi: 086 576 1776 - Ifeksi yezeenkukacha nengcebiso: 086 576 1775
Umnxeba woncedo ngamathuba kaXakeka obuqhophololo	Umnxeba: 0800 323 130
Uthathomhlaba olungekho semthethweni / ukuhlala kumhlaba ngokungekho semthethweni	linombolo zoncedo ngexesha likaXakeka esebenza liyure ezingama24: 021 480 7700
Umnxeba woncedo wamathuba kaXakeka ukuchaza malunga neZitompi zeCuba eziLahlwa nje:	Chaza abantu abalahla izijungqe zeSIGARETHI ngeefestile zezithuthi zabo. Umnxeba: 021 4807715

Ukuchaza iinkonzo ezicelwayo

Chaza iinkonzo ezicelwayo kusetyenziswa iiNkonzo zethu [zeZicelo zeePothali](#).

Uhlobo lwenkonzo	linkcukacha zoqhagamshelwano
lingxaki zombane – iSixeko saseKapa	• Umnxeba: 0860 103 089 • Thumela ngeSMS ingxaki ekuchaphazelayo ku: 31220 (liSMS zasimahla azisebenzi) • I-imeyili: power@capetown.gov.za
lingxaki zombane – kwindawo ebonelelwa ngombane nguEskom	• Iziko leemfonomfono lombane: 0860 037 566
	• I-imeyili: western@eskom.co.za
Ukubiwa lweekheyibhili	• Umnxeba: 0800 222 771 • Ifeksi: 021 400 5910
Ezingokuhlala emhlabeni ngokungekho semthethweni (ulawulo lwamatyotyombe)	• Umnxeba ngexesha likaXakeka:107 • Umnxeba: 021 480 7700
Iindlela nezikhukula (imixuma esendleleni / ukuzalisa ngamanzi / imithi ewileyo / imixuma evulekileyo yohanjisolindle / uchithakalo lweekhemikhali)	• Umnxeba: 0800 656 463 • I-imeyili: Transport.Info@capetown.gov.za
Abantu abahlala esitratweni	Umnxeba wasimahla: 0800 872 201
Iimpazamo kwizibane zeempawu zendlela	Umnxeba osebenza iiyure ezingama24: 0800 656 463
Ulonakaliso lweempahla	Umnxeba: 021 480 7700

Cela ukwenzelwa inkonzo

Cela inkonzo ekhompuyutheni ngokusebenzisa iPoThali [yeZicelo yeeNkonzo](#).

Iinkonzo zombane

ISebe lezoMbane: lingxaki, amatyala nemibuzo ngokubanzi

- Umnxeba: 0860 103 089
- Thumela ngeSMS isiphene osifumanisileyo apha: 31220 (liSMS zasimahla azisebenzi)
- I-imeyili: power@capetown.gov.za

Umbane – lindawo ezibonelelwa ngombane nguEskom

- Umnxeba: [0860 037 566](tel:0860037566)
- Thumela ngeSMS impazamo oyifumanisileyo apha: 35328 (iiSMS zasimahla azisebenzi)
- I-imeyili: western@eskom.co.za

Amanzi noGutyulo: lingxaki, amatyala nemibuzo ngokubanzi

- Umnxeba: [0860 103 089](tel:0860103089)
- I-imeyili: water@capetown.gov.za
- UWhatsApp: [060 018 1505](tel:0600181505)
- Thumela ngeSMS impazamo oyifumanisileyo apha:31373 (liSMS zasimahla azisebenzi)

IiNkonzo zeNkunkuma: Ukulahlwa kwenkunkuma ngokungekho semthethweni, imigqomo yenkunkuma enamavili nokucoca ngokubanzi

- Umnxeba: 0860 103 089
- Ifeksi: 086 201 1017 / 021 400 4302
- I-imeyili: wastewise@capetown.gov.za

AmaPolisa kaMasipala neeNkonzo zezeNdlela

- Umnxeba: 0860 765 423

Ubhaliso lwezithuthi

- Umnxeba: 0860 103 089
- Ifeksi: 086 576 1629
- I-imeyili: accounts@capetown.gov.za

IZiko leeNkcukacha lezoThutho

- Iinkcukacha ngokubanzi zezithuthi zikawonkewonke:
Umnxeba: [0800 656 463](tel:0800656463)
- Inkqubo yokubhukisha izithuthi eziqeshisayo iDial-a-Ride:
Umnxeba: [0800 600 895](tel:0800600895)

Izohlwayo zezeendlela

- Umnxeba: 0860 103 089
- Ifeksi: 021 406 8734

Izicelo zokuqhuba imisitho neemvume zemisitho

- Umnxeba: [021 417 4034](tel:0214174034) / [021 417 4035](tel:0214174035) / [021 417 4036](tel:0214174036)
- Ifeksi: [086 576 1933](tel:0865761933)
- I-imeyili: events.permit@capetown.gov.za

Ukufotwa kweefilimu neemvume zoko

- [Inkqubo yokubhukishela indawo yokufota iifilimu](#)
- Umnxeba ngokubanzi: [021 417 4025](tel:0214174025)
- Iifoto zesiqhelo / ukufota iifilimu zexabiso elisezantsi: [021 417 0599](tel:0214170599)
- Amatyala: [021 417 4030](tel:0214174030)
- I-imeyili: film.permit@capetown.gov.za
- Ifeksi: [086 576 1933](tel:0865761933)

Iithenda

- Ipothali yezinikimaxabiso ekwikhompyutha
- Inkqubo yokuthengwa kweempahla neenkonzo ekwikhompyutha
- Inkqubo yomboneleli wenkonzo apho azinceda ngokwakhe ukufumana inkonzo
- Umnxeba: 021 400 2405 / 021 400 2505
- Ifeksi: 021 419 7659
- I-imeyili: tenders@capetown.gov.za

Ezamashishini notyalomali

- Umnxeba: 021 400 2123
- I-imeyili: info@investcapetown.com

Izakhiwo zethu

ISixeko isiqhuba iinkonzo ekumgangatho wehlabathi kunye neendawo zokuzonwabisa ezikikeleze umasipala ombaxa. Fumana enye ekufutshane nawe ehambelana neemfuno zakho.

[Jonga zonke izibonelelo zethu zeenkonzo](#) _

Amasebe ethu

Jonga uluhlu [lwamasebe karhulumente wethu kunye neenkcukacha zoghagamshelwano](#). Ukuba unqwenela ukuthetha negosa leSixeko esithile kwaye ube neenkcukacha zalo, unokuqhagamshelana nabo kwiswitshibhodi yethu apha [021 400 1111](tel:0214001111).

IOfisi yaMajelo eeNdaba

IOfisi yaMajelo eeNdaba yeSixeko inomsebenzi wokukhusela nokuphakamisa isidima emehlweni kawonkewonke sezolawulo lweSixeko ngokusebenzisa amajelo onxibelelwano asimahla. Oku kuquka amaphephandaba, izikhululo zonomathotholo, amajelo kamabonakude kunye namajelo asekhompyutheni ahlukeneyo.

[Yiya kwikhasi leOfisi yaMajelo oPapasho ukufumana iinkcukacha ezingaphezulu.](#)

UNozikhalazo:

- Umnxeba: 021 400 5487
- ISMS: 44781
- Ifeksi: 021 400 5952
- I-imeyili: ombudsdirect@capetown.gov.za

IZicelo zeziBheni:

- I-imeyili: msa.appeals@capetown.gov.za
- Ifeksi: 021 400 5830 / 086 202 9981

Amabango e-inshorensi:

- I-imeyili: charlene.harmse@capetown.gov.za
- Ifeksi: 086 202 9701

Ukufikelela kwiinkcukacha:

- I-imeyili: access2info.act@capetown.gov.za

Ipotali yedatha evulelekileyo:

- [Ipotali yeDatha eVulelekileyo yeSixeko.](#)

Fumana uceba wakho:

- [Khangela isiXhobo sethu sokuKhangela ukufikelela kwiinkcukacha zooceba.](#)

IOfisi kaSodolophu:

- Umnxeba: [021 400 1301](tel:0214001301) / [021 400 1300](tel:0214001300)
- I-imeyili: mayor.mayor@capetown.gov.za

Iinkonzo ezikwikhompyutha: inkonzo ekufutshane nawe

UQHAGAMSHELWANO LWESIXEKO

[Yiya kuluhlu olupheleleyo lweenkonzo ezikwikhompyutha](#) _

- Ukukhutshelwa kwamaxwebhu akwikhompyutha
1. [Incwadana engunombolo107 yoNxibelelwano oluNqxamisekileyo \(isiNgesi/isiAfrikansi/isiXhosa\)](#) _
 2. [Incwadana yeBhaskithi yeeNkonzo](#) _

3. [IPowusta yeCCT yokuNxibelelana neSixeko \(isiAfrikansi\)](#)
4. [IPowusta yeCCT yokuNxibelelana neSixeko \(isiNgesi\)](#)
5. [IPowusta yeCCT yokuNxibelelana neSixeko \(isiXhosa\)](#)
6. [Ungaqhagamshelana njani nencwadana yoLwazi yeSixeko](#)

12. UBANDAKANYEKO LOLUNTU EKUQULUNQWENI KOMGAQONKQUBO OKANYE EKUSETYENZISWENI KWAMAGUNYA OKANYE EKWENZIWENI KWEMISEBENZI SISIXEKO SASEKAPA

Enye yeenjongo eziphambili zikarhulumente wasekhaya kukukhuthaza ubandakanyeko loluntu nemibutho yoluntu kwimiba karhulumente wasekhaya (icandelo lama152(1) (e) lomGaqosiseko¹³). IsaHluko sesi4 soMthetho ongeeNkqubo zikaMasipala: kaRhulumente waseKhaya wama32 ka2000, sifuna oomasipala ukuba babandakanye uluntu kwiinkqubo zokwenziwa kwezigqibo nokubonisana kwanokusebenzisana nabahlali ngokuphathelele kwimicimbi karhulumente wasekhaya echaphazela bona. Ngokuphathelele koku, iSixeko sibandakanya abahlali kwimiba ebalulekileyo nebachaphazelayo oko kusenziwa ngeentlanganiso zeekomiti zeewadi, iiseshoni kunye nemibutho kwanamanye amaqongqa akhethekileyo. Kukhuthazwa abahlali ukuba banxibelelane nathi malunga nemiba evuleleke kubahlali ukuba bavakalise izimvo zabo. ISixeko sipapasha imiba ekuza kuvakaliswa izimvo ngayo ngabahlali rhoqo. Abahlali banokungenisa ingxelo, amanyathelo neeprojekthi ezibachaphazelayo njengabahlali baseKapa.

Amalungiselelo avumela uthathonxaxheba/ubandakanyeko loluntu

Ubandakanyeko loluntu kwimeko karhulumente wasekhaya lulawulwa nguMthetho wezeeNkqubo noMthetho wamaSebe. Injongo yenkqubo yothathonxaxheba loluntu kukuqinisekisa ukuba iSixeko, kwakunye noluntu ngokubanzi baya kuba yinxalenye yabanini benkqubo yothathonxaxheba yoluntu kunye nesiphumo sokugqibela.

Amacandelo oluntu abandakanyekayo kuthathonxaxheba loluntu, umzekelo, abantu ngabanye, amaqela ezemidlalo/ezentlalo, imibutho yezenkolo, amashishini asakhasayo, aphakathi kwanamashishini amancinane (iiSMME), imibutho yoluntu (iiCBO), imibutho engekho phantsi kukarhulumente (iiNGO), amaqonga asekelwe kumacandelo, amaqonga asekelwe kwimimandla, amashishini, imibutho yoluntu/imibutho yabahlawuli berhafu kamasipala.

ISixeko sinokusebenzisa ezi nkqubo zilandelayo ukubandakanya uthathonxaxheba loluntu:

- Ukusasazwa kwamaxwebhu kwiindawo zikarhulumente ukwenzela ukufumana amagqabantshintshi
- Uvavanyo

¹³ UmGaqosiseko weRiphabliki yaseMzantsi Afrika, wowe1996

- Izibhengezo zamaphephandaba
- Ukuvakaliswa kwezimvo luluntu ngokusesikweni
- Iintlanganiso zikawonkewonke
- Ukuqulunqwa kwesiseko sothathonxaxheba loluntu

Imiba evuleleke ukuze uluntu lunike izimvo

Ukuba iSixeko sinenjongo yokungena kwisivumelano okanye ukufikelela kwisigqibo esinokukuchaphazela njengomhlali, oko uya kukufumana kolu didi. Izibhengezo ezithile eziboniswe kolu didi ziquka: iiprojekthi neethenda zeSixeko ezicetyiswayo, imigaqonkqubo eluyilo, imithetho kamasipala neminye imisebenzi epapashiweyo yeSixeko, kunye nokuthengiswa, ukuqeshiswa okanye ukuvalwa kwepropati esisigxina yeBhunga, phakathi kwezinye izinto.

Izicelo ezingokusetyenziswa komhlaba

Izicelo ezingokusetyenziswa komhlaba (zikwaziwa ngokuba ziZaziso ezingoSetyenziso loMhlaba kaMasipala) zingeniswa [kuBaphathi bezoPhuhliso](#) ukwenzela uhlobo. Ezinye iinkqubo zokwakha okanye zophuhliso zinokuchaphazela abamelwane abasecaleni kwabo, uluntu okanye okusingqongileyo. Kwiimeko ezilolu hlobo, iSixeko kufuneka ukuba siququzelele ukubonisana kunye nothathonxaxheba loluntu ukwenzela ukuba abo banokuba nomdla kunye namaqela achaphazelekayo anokufaka igalelo kunye novakaliso lwezimvo phambi kokuba kufikelelwe kwisigqibo.

Izicelo zokufumana ulwazi

Esi sithuba sisetyenziselwa ukupapasha izicelo zokufumana ulwazi. Ulwazi neembono zinokufunwa kuzo naziphi na imveliso, ubugcisa okanye kwamanye amagalelo anokuphemelela iziseko zophuhliso needatha zeSixeko ezikhoyo. Sisoloko sinomdla wokuphonononga iindlela ezintsha zokufezekisa iinjongo zethu njengequmrhu.

Uvavanyo kunye nokungeniswa

Ukuba uqhuba uvavanyo loluntu okanye kukho imfuneko yokufaka isingeniso, esinjengokutyunjwa kwamagama ukwenzela amaBhaso okuWonga ooLindikhaya basekuHlalani, siyipapasha apha. Uya kufumana uvavanyo olumalunga neNzondelelo kolu didi kwakunye neQonga elimalunga nokuSetyenziswa kweNdlela eziNtsha eziVulelekileyo. Siyanikhuthaza ukuba nithathe inxaxheba kuvavanyo yaye nisebenzise eli qonga ukufaka iimbono ezintsha zenu kuthi. Unokubona unike iimbono zokuvakalisa inkcaso, iziphakamiso kunye negalelo kwimiba ekunika umdla okanye ekuchaphazelayo ngokuthi ulandele eli khonkco lilapha ngezantsi:

UQHAGAMSHELWANISO NESIXEKO

Vakalisa uluvo lwakho

13. UKUQWALASELWA KWEENKCUKACHA ZABANTU

13.1 Injongo yokuqwalasela iinkcukacha zabantu kwiSixeko

Isihloko	Udidi
Injongo yoqwalaselo	• Ukuthengisa nokubonelela ngemveliso neenkonzo zeSixeko • Ukuphucula imveliso neenkonzo zethu • Ukuthengisa imveliso neenkonzo kwabenzelwa iinkonzo • Ukuthobela izinyanzeliso ezisemthethweni • Ukugcina iirekhodi zangaphakathi • Ziinjongo zobudlelane nabaxhamli beenkonzo • Ukuqhuba uphando • Injongo zokhuseleko, ezolawulo nezomthetho • Ukuzalisekisa izinyanzeliso zeemvumelwano zethu • Ukukuthumela kumathuba athile uhlaziyo lweendaba okanye olunye ulwazi esicinga ukuba ungalufumana olunika umdla
Amanyathelo okhuseleko okukhusela iinkcukacha zabantu	• Amanyathelo ezokhuseleko ngokwasemzimbeni • Amanyathelo olawulo okufikelela • Amanyathelo okhuseleko lwangaphakathi • Amanyathelo okhuseleko kwiSayibha • Imilinganiselo yokuchasana nespam • Amanyathelo okulwa uhlaselo lwekhompyutha yivayirasi • Ukufakela iinkqubo zokhuseleko lweenkcukacha zekhompyutha • Ulawulo lwepasiwedi • Ulawulo lokuba sesichengeni • IZiseko ezinguNdoqo zoLuntu • Ugcino lolwazi • Ukuqhubeka kweNkonzo ye/T • Elona lungelo lilodwa lincinane • Inkqubo yoKwazisa ngezoKhuseleko lweSayibha • Inkqubo zoqeqesho kukhuseleko lolwazi • Uphicotho lokhuseloko lolwazi, • Imigaqonkqubo yeenkampani enxulumene ne/T.

Ukufumana ulwazi olungaphezulu ngendlela eziqwalasela ngayo iinkcukacha zomntu ngamnye, kucelwa ukuba ukhangele isaziso esingokugcinwa kweemfihlo seSixeko esifumaneka apha <https://www.capetown.gov.za/General/Privacy>.

13.2 Ukuchazwa kweendidi zaBenzisicelo beeDatha nolwazi okanye iindidi zolwazi ezinxulumene noko

Iindidi zaBenzisicelo beeDatha	ULwazi loMntu Ngamnye olunokuQwalaselwa
Abasebenzi:	• Irekhodi yembali epheleleyo yomsebenzi ngamnye, igama nesikhundla somsebenzi, ulwazi loqhagamshelwano, ulwazi lokumelwa koluntu ngokwamanani alo (ikhowudi yeposi, iinkqubo ezikhethwayo, kunye neemfuno)
Ababoneleli beenkonzo:	• Irekhodi yomboneleli wenkonzo epheleleyo, ulwazi loqhagamshelwano, ulwazi lokumelwa koluntu ngokwamanani alo (ikhowudi yeposi, iinkqubo ezikhethwayo, kunye neemfuno)

Uluntu ngokubanzi:	Imibuzo ngokubanzi nokukhangelwa kwewebhusayithi yenkampani, igama nesikhundla somsebenzi, ulwazi loqhagamshelwano, ulwazi lokumelwa koluntu ngokwamanani
	alo, iinkqubo ezikhethwayo, kunye neemfuno), olunye ulwazi oluphathelele kuvavanyo lwabaxhamli beenkonzo kunye/okanye beenkqubo ezenziwayo.
Amaqumrhu emizimveliso:	iirekhodi zobulungu
Amajelo eendaba:	iirekhodi zonxibelelwano lwamajelo eendaba

13.3 Abaxhamli okanye iindidi zabaxhamli apho ulwazi lomntu ngamnye lunokunikwa khona

ABenzisicelo beeDatha	Udidi lolwazi lomntu ngamnye	ABaxhamli okanye iindidi zaBaxhamli
Abasenokuba ngabasebenzi, abasebenzi abakhoyo, abaqeshwe ngekhontrakthi, abacebisi, abaqhelaniswa nomsebenzi kwanamavolontiya:	- Igama, inombolo yesazisi, iinkcukacha ngobomi; - linkcukacha zoqhagamshelwano; - Imbali yezemfundo, yezengqesho nembali yolwaphulo mthetho; - Ulwazi lwebhayometrikhi kunye nezempilo; - limvavanyo zesayikhometri kunye - Ukutshekishwa kwabangqina ngesimo sakho nangemvelaphi yakho.	- Abenzisicelo beedatha - Ingxowamali yomhlalaphantsi wabasebenzi - Amaziko emali - Amaqumrhu oshishino - Unyanzeliso lwemithetho - Izikim zoncendo lonyango - Abenzi bomsebenzi (ababoneleli beenkonzo) - Oogunyaziwe abasemthethweni - Abaxhamli beenkonzo zeSixeko - Abasebenzi beSixeko - Amasebe kaRhulumente.
Abasebenzi abakhoyo, abacebisi, abaqeshwe ngekhontrakthi nabasaqhelaniswa nomsebenzi;	- Ulwazi lweakhawunti kaMasipala; - lingxelo ngentsebenzo; kunye - Neengxelo ngezakhono/ngezoqeqesho.	Amasebe eSixeko achaphazelekayo, amaSebe kaRhulumente amaPhondo nakaZwelonke kunye neearhente zawo.
Abanokuba ngababoneleli beenkonzo nababoneleli beenkonzo bangoku, oonokotraka, oonokotraka abaphantsi kwabanye, kunye namahlakani ezoshishino:	- Igama, inombolo yesazisi/inombolo yobhaliso lwenkampani; - Inombolo yobhaliso echaphazelekayo; - linkcukacha zoqhagamshelwano; - Imbali yezemali; - Amangqina ngesimo somntu, ukutshekishwa imvelaphi yakhe kunye - lingxelo zentsebenzo yakhe.	- Amasebe eSixeko achaphazelekayo; - URhulumente wePhondo nokaZwelonke - Amaqumrhu kaRhulumente - Amaqumrhu oShishino neearhente zawo

13.4 Ukuhanjiswa kolwazi lomntu okucwangcisiweyo ngaphaya kwemida

ICANDELO / ISEBE	ULWAZI OLUNQUMLA IMIDA
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ULwazi lokuVeliswa koMbane	ISEbe lokuVeliswa koMbane linesivumelwano sokugcinwa kwedatha nenkampani yaseJamani.
ISebe lezeMpilo leSixeko	ISebe lezeMpilo leSixeko liye lithi kumathuba ngamathuba livume ngokusesikweni izicelo zophando apho abaphandi abathile bakumazwe ahlukeneyo angaphesheya kweelwandle. Kuzo zonke iimeko kukho iziko lemfundo ephakamileyo elingaphakathi apha elizweni umphandi lowo anxibelelene nalo. Idatha kudla ngokwabelana ngayo neziko elingaphakathi elizweni lethu. Idatha ekubonelelwe ngazo ezisuka kwinkqubo yedathabheyisi yeSixeko ukwenzela iinjongo zophando ngokubanzi nokuba zihlanganisiwe okanye kususwe ulwazi olwazisa iinkcukacha zomntu. Apho ulwazi lomntu ngamnye lufuneka khona, oku kudla ngokusonjululwa ngefomu yemvume etyikityiweyo elawulwa yikomiti yezophando. Zonke iiprojekthi zophando zifuna imvume ngezokuziphatha ngentsulungeko yezempilo yangaphandle kunye nemvume yeKomiti yoLawulo lwezeMpilo yeSixeko phambi kokuba uphando luqhubele phambili okanye phambi kokuba kubonelelwe ngeedatha.
ISebe loQingqomaxabiso	Izaziso ezishicilelweyo zoqingqomaxabiso njengoko kumiselwe nguMthetho kaMasipala olawula iiRhafu zePropati, ezijoliswe kubanini bepropati ngabanye, kubandakanywa ubunini kunye neenkcukacha zepropati njengoko zibonakala kuLuhlu loQingqomaxabiso lweSixeko saseKapa. Abanini bepropati njengoko bebhaliwe kwiOfisi yoGcino noBhaliso lwePropati yaseMzantsi Afrika, ngaphakathi kummandla wolawulo weSixeko saseKapa, Izaziso zithunyelwa ngeposi eqhelekileyo kwiidilesi njengoko ziyalelwe ngabanini bepropati nakwiidilesi zeposi kuyo nayiphi na indawo yokufikela kumazwe ngamazwe. Iindawo ekufikelelwa kuzo iidilesi zeposi zimiselwa ngumnini wepropati kwaye zinokubandakanya naliphi na ilizwe umzekelo abanini bepropati abaneedilesi zamazwe ngamazwe, ezizezi: iAustralia, iBelgium, iDenmark, iFrance, iGermany, iNamibia, iNetherlands kunye neNigeria.

UZinzo lwezoThutho eziDolophini	limpendulo kwizicelo zophando ezivela kwimibutho / amaziko ehlabathi ngokuxhomekeke kwisihloko. limpendulo zinokuvela kulo lonke okanye isebe elinye kwicandelo lolawulo lokuhamba eziDolophini. Nangona kunjalo, ezi zonganyelwa lisebe leeNkonzo zoThutho ekwaBelwana ngazo, eliya kuthi lidibanise izicelo ukuba ziyasebenza kwisebe elingaphezulu kwelinye kodwa liyongamela xa linxulumene nesebe elinye kuphela. Inkqubo emiselweyo iyalandelwa malunga nokuvunywa kwezicelo zophando nangokumalunga nemvume yomntu okanye amaqela esithathu. Umrhumo wobuLungu kunye neUnion Internationale Des Transport Publics (UITP), inkampani emi eBelgium. I-UITP ngumbutho ongenzi nzuzo wamazwe ngamazwe wezoThutho lukawonkewonke. Eli qumrhu lijongene nemiba enxulumene nezithuthi zikawonkewonke ezihlanganisiweyo, ulawulo lolwazi notyalomali kwiHlabathi liphela. Uthungelwano lweUITP ludibanisa bonke abachaphazelekayo kuthutho lukawonkewonke kunye neendlela ezizinzileyo zothutho. <i>[Ingxelo yeeKomoti kaSodolophu eya kwiBhunga yomhla we17 kweyoMqungu 2023]</i>
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13.5 INkcazo ngokuBanzi yeMiqathango yezoKhuseleko loLwazi ukuba zifezekiswe liqela elinoxanduva loko ukuqinisekisa ukugcinwa kokuyimfihlo, intembeko nokufumaneka kweenkcukacha.

13.5.1 ISixeko sithatha amanyathelo ezobugcisa afanelekileyo nawequmrhu ukukhusela intembeko yolwazi lomntu ngamnye nolwazi lomntu ngamnye olukhethekileyo kwanokusebenzisa imigangatho yezobugcisa eyamkelekileyo ukuthintela ukufikelela okungagunyaziswanga okanye ukuchazwa kolwazi lomntu ngamnye nolwazi olukhethekileyo, kwanokukhusela ulwazi lomntu ngamnye ekusetyenzisweni kakubi, ilahleko, ukutshintshwa kunye nokutshatyalaliswa.

13.5.2 Le mimiselo iquka, phakathi kwezinye izinto, okulandelayo:

- Ukusetyenziswa koqhagamshelwano lokhuseleko iifayawoli, iibhekhaphu, isoftware zokhuseleko lwekhompyutha kuzo zonke izixhobo zeWindowu. Ukuqhubeka kweNkonzo ye/IT, iinkqubo zongqinisiso kunye nenkqubo yoKwazisa ngoKhuseleko lweSayibha.
- Imigaqonkqubo yezokhuseleko lweedatha zangaphakathi kunye nezikhokelo ezincedisa ekukhuseleni nasekugcineni intembeko yolwazi lomntu ngamnye nolwazi lomntu ngamnye olukhethekileyo.
- ukuqwalaselwa kwakhona kolwazi, iinkqubo zokugcina nokusingathwa,

kuqukwa nemimiselo yezokhuseleko ngokuphathekayo kumathuba ngamathuba, ukuqinisekisa ukuba sihlala sinolwazi ngenkqubo esebenza ngokukuko.

- d) Ugcino lolwazi ukwenzela iinjongo zokusebenza nezokhuseleko.
- e) ISixeko siphumeze iinkqubo, kuqukwa neeNkqubo zokuSebenza eziQhelekileyo zoLawulo lokuPhazanyiswa kweDatha zeSixeko, ukusombulula ukukrokreleka kokutyeshela / ulwaphulomthetho lwedatha. ISixeko sazisa imixholo yogcinolwazi oluchaphazelekayo kunye namagunya alawulayo afanelekileyo ngolwaphulomthetho kwimeko apho iSixeko kufuneka ngokomthetho senzenjalo.
- f) ISixeko siseke iKomiti evunyiweyo yokuPhendula ngeZiganeko zePOPIA ("PIRC") ukuze ijongane kwaye ilungise izehlo ezinxulumene nokuchaneka kolwazi lobuqu / ulwaphulomthetho lwedatha.

13.6 Amanyathelo okhuseleko ukukhusela iinkcukacha zabantu

Amanyathelo okhuseleko ukukhusela iinkcukacha zabantu:	• Amanyathelo ezokhuseleko ngokwasemzimbeni • Amanyathelo olawulo okufikelela • Amanyathelo okhuseleko lwangaphakathi • Amanyathelo okhuseleko kwiSayibha • Imilinganiselo yokuchasana nespam • Amanyathelo okulwa uhlaselo lwekhompyutha yivayirasi • Ukufakela iinkqubo zokhuseleko lweenkcukacha zekhompyutha • Ulawulo lwepasiwedi • Ulawulo lokuba sesichengeni • IZiseko ezinguNdoqo zoLuntu • Ugcino lolwazi • UQhubeleko lweNkonzo yeze/T • Elona lungelo lilodwa lincinane • Inkqubo yoKwazisa ngezoKhuseleko lweSayibha • Iinkqubo zoqeqesho kukhuseleko lolwazi • Uphicotho lokhuseloko lolwazi, • Imigaqonkqubo yeenkampani enxulumene ne/T. • IiNkqubo eziseMiselweyo zokuSebenza kukhuseleko lolwazi
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14 UKUFUMANEKA KWENCWADANA

14.1 Le Ncwadana iyafumaneka ngeelwimi ezisesikweni zontathu ezilandelayo-

14.1.1 NgesiNgesi.

14.1.2 NgeAfrikansi.

14.1.3 NgesiXhosa.

14.2 Ikopi yale Ncwadana okanye inguqulelo ehlaziyiweyo yayo, iyafumaneka ngokunjalo ngolu hlobo lulandelayo-

14.2.1 Kwiwebhusayithi yeSixeko: <http://www.capetown.gov.za/>;

14.2.2 kwiofisi yakwandlunkulu weSixeko ukwenzela ukuhlolwa nguwonkewonke ngethuba leeyure eziqhelekileyo: kwiOfisi yoFikelelo kwiiRekhodi zeSixeko, kumgangatho wesi2, Concourse Level, Civic Centre eKapa;

14.2.3 kuye nawuphi na umntu oye wenza isicelo naxa kuye kwahlawulwa intlawulo emiselweyo efanelekileyo; kunye

14.2.4 nakuMlawuli woLwazi kusakuba kuceliwe.

14.3 Intlawulo yekopi yaleNcwadana, njengoko kuchatshazelweyo kwisiHlomelo B seMimiselo yoMthetho wokuPhakanyiswa koFikelelo kuLwazi, ka2001, iya kuhlawulwa ngokwefotokopi nganye yomlinganiselo weA4 eyenziweyo. Intlawulo ezimiselweyo ziqhotyoshelwe apha [njengesihlomelo D.](#) -

14. UKUHLAZIYWA KWEENKCUKACHA ZALE NCWADANA

ISixeko saseKapa siya kuthi, ukuba kuyimfuneko, siqwalasele kwakhona, sihlaziye yaye sipapashe le Ncwadana rhoqho ngonyaka, kodwa ubuncinane kube kanye ngexesha lonyulo.

Ikhutshwe ngu-

Lungelo Mbandazayo
UMphathi weSixeko